

June 23, 2021

Van Boerum & Frank Associates, Inc. (VBFA)  
Attn: Byron Torgersen  
1602 South Priest Drive, #103  
Tempe, AZ 85281

Dear Mr. Torgersen:

RE: Maricopa County Community Colleges  
RFP #3483-2 – Architectural/Engineering (A&E) Consulting Services  
**NOTICE OF AWARD**

This is to advise you that Maricopa Community Colleges has reviewed the proposal submitted by your firm to provide annual consulting services in **Mechanical Engineering** only.

This Notice of Award is the first year of five annual terms for your contract. Initial performance period will be from July 1, 2021 through June 30, 2022. MCCCCD may at its discretion and with the concurrence of the successful proposer, exercise up to four additional one-year option periods for a total contract period not to exceed five years. At that time, your firm will be given the opportunity to submit for consideration for any rate changes. Services that are started prior to the end of the Contract Term may continue until their completion even if this occurs past the end of the Contract Term.

Please note the current mileage reimbursement rate is 44.5 cents per mile as set by the State of Arizona/Department of Administration—General Accounting Office.

Consultant firms are reminded that as mandated by Arizona Revised Statutes § 41-4401, Maricopa is prohibited from awarding a contract to any contractor who fails, or whose subcontractors fail, to comply with the requirements to verify the employment eligibility of their employees through the Federal E-verify system. Note this also applies to all subcontractors and sub-consultants that you may use for this work.

**Please sign and return the attached Acceptance of Contract Award to us.** This acknowledgment of will indicate your acceptance to perform services as per the Terms & Conditions in the RFP.

Should you have any questions, please contact Facilities Planning and Development at 480-731-8230.

Sincerely,



David Martin  
Director, Purchasing and Auxiliary Services

cc: Gary Eberhard

**ACCEPTANCE OF CONTRACT AWARD**

Architectural/Engineering Consulting Services  
RFP #3483-2  
Year One – July 1, 2021 through June 30, 2022

Receipt of the foregoing Notice of Award is hereby acknowledged this 23rd day of  
June, 2021.

**COMPANY: Van Boerum & Frank Associates, Inc. (VBFA)**

By:   

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*(Signature)*

**Byron Torgersen**  

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*(Print Name)*

**Principal**  

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*(Title)*