



Douglas A. Ducey  
Governor

Andy Tobin  
Director

## ARIZONA DEPARTMENT OF ADMINISTRATION

STATE PROCUREMENT OFFICE

100 NORTH FIFTEENTH AVENUE • SUITE 402  
PHOENIX, ARIZONA 85007

<http://spo.az.gov>

Sent via e-mail to: [bill.walter@pb.com](mailto:bill.walter@pb.com)

January 20, 2022

Re: Award of Contract - Mailing Equipment, Supplies, and Maintenance  
Dear Mr. Walter

Thank you for submitting a response to Request for Proposal **No. BPM003137** I am pleased to inform you that your company's offer has been selected for award. The initial contract term is to begin on 5/1/2022.

All offers received were evaluated in accordance with the evaluation criteria set forth in the solicitation document. The procurement file for this solicitation, including evaluation documents and resultant contracts, will be available for public viewing within three days of award via the State's e-Procurement system.

In accordance with Special Terms and Conditions of the contract and prior to beginning any work under the contract, your company is required to submit the following documents.

1. **Attachment 5C:** Certificate of Insurance to the State Procurement Office. The certificate of insurance shall indicate that your company is in compliance with all insurance requirements contained in the contract. **Make sure to include the contract number in the Certificate Holder Box.** Please provide a copy of the COI directly to me at [nyesha.daley@azdoa.gov](mailto:nyesha.daley@azdoa.gov), not later than 4/24/2022.

If you have any questions regarding your company's contract, please contact me at [nyesha.daley@azdoa.gov](mailto:nyesha.daley@azdoa.gov) or 602.542.4907. Thank you for your response and for your continued interest in doing business with the State of Arizona.

Sincerely,

A handwritten signature in cursive script that reads "Nyesha Daley".

Nyesha Daley, PhD  
State of Arizona Procurement Manager  
[nyesha.daley@azdoa.gov](mailto:nyesha.daley@azdoa.gov)  
602.542.4907