

Solicitation No. BPM004398

Description:

Arizona Department of Administration General Services Division 1400 W. Washington St., Ste. B200 Phoenix, AZ 85007

Mechanical, Electrical, Plumbing and Fire Alarm Job Order Contracting Statewide

#### **Offer and Acceptance Form**

SUBMISSION OF OFFER: Undersigned hereby offers and agrees to provide Mechanical, Electrical, Plumbing and Fire Alarm Job Order Contracting Statewide services in compliance with the Solicitation indicated above and our Offer indicated by the latest dated version below:

Initial Offer:	6/10/2022			
initial Offer.	Date	Signature		
Revised Offers:	Date	Signature	Date	Signature
	Date	Signature	Date	Signature
Best and Final Offer:				
Dest and Final Offer.	Date	Signature		

#### **CopperState Fire Protection**

Offeror company name	Signature of person authorized to sign Offer
8415 W Sherman Street	
Address	Printed name and title
Tolleson, AZ 85353	Brad Arnell, General Manager
City   State   ZIP	Contact name and title
87-0225790	barnell@copperstatefire.com (623) 936-4136
Federal tax identifier (FIN or SSN)	Contact Email Address Contact phone number

**CERTIFICATION:** By signature in the above, Offeror certifies that it:

- 1. will not discriminate against any employee or applicant for employment in violation of Federal Executive Order 11246, [Arizona] State Executive Order 2009-9 or A.R.S. § 41–1461 through 1465;
- 2. has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted offer. Failure to provide a valid signature affirming the stipulations required by this clause will result in rejection of the Offer. Signing the Offer with a false statement will void the Offer, any resulting contract, and may be subject to legal penalties under law;
- 3. complies with A.R.S. § 41-3532 when offering electronics or information technology products, services, or maintenance; ad
- 4. is not debarred from, or otherwise prohibited from participating in any contract awarded by federal, state, or local government.

**ACCEPTANCE OF OFFER**: State hereby accepts the initial Offer, Revised Offer, or Best and Final Offer identified by the latest date and number at the top of this form (the Accepted Offer). Offeror is now bound (as Contractor) to carry out the Work under the attached Contract, of which the Accepted Offer forms a part. Contractor is cautioned not to commence any billable work or to provide any material or perform any service under the Contract until Contractor receives the applicable Order or written notice to proceed from the Procurement Officer.

State's Contract Number is:		Contract Effective Date:	
Procurement Officer Signature	Award Date	Procurement Officer Name	Title



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Arizona Department of Administration

**General Services Division** 1400 W. Washington St., Ste. B200 Phoenix, AZ 85007

#### **ATTACHMENT 2**

#### Boycott of Israel Disclosure

Please note that if any of the following apply to this Solicitation, Contract, or Contractor, then the Offeror shall select the "Exempt Solicitation, Contract, or Contractor" option below:

- The Solicitation or Contract has an estimated value of less than \$100,000;
- Contractor is a sole proprietorship;
- Contractor has fewer than ten (10) employees; OR
- Contractor is a non-profit organization.

Pursuant to A.R.S. §35-393.01, public entities are prohibited from entering into contracts "unless the contract includes a written certification that the company is not currently engaged in, and agrees for the duration of the contract to not engage in, a boycott of goods or services from Israel."

Under A.R.S. §35-393:

- 1. "Boycott" means engaging in a refusal to deal, terminating business activities or performing other actions that are intended to limit commercial relations with entities doing business in Israel or in territories controlled by Israel, if those actions are taken either:
  - (a) Based in part on the fact that the entity does business in Israel or in territories controlled by Israel.
  - (b) In a manner that discriminates on the basis of nationality, national origin or religion and that is not based on a valid business reason.
- 2. "Company" means an organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, limited liability company or other entity or business association, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate, that engages in for-profit activity and that has ten or more full-time employees.
- 3. "Public entity" means this State, a political subdivision of this State or an agency, board, commission or department of this State or a political subdivision of this State.

The certification below does not include boycotts prohibited by 50 United States Code Section 4842 or a regulation issued pursuant to that section. See A.R.S. §35-393.03.

#### In compliance with A.R.S. §§35-393 et seq., all offerors must select one of the following:

I The Company submitting this Offer **does not** participate in, and agrees not to participate in during the term of the contract, a boycott of Israel in accordance with A.R.S. §§35-393 et seq. I understand that my entire response will become public record in accordance with A.A.C. R2-7-C317.

The Company submitting this Offer does participate in a boycott of Israel as described in A.R.S. §§35-393 et seq.

#### Exempt Solicitation, Contract, or Contractor.

Indicate which of the following statements applies to this Contract:

Solicitation or Contract has an estimated value of less than \$100,000;



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85353

Zip

Mechanical, Electrical, Plumbing and Fire Alarm Job Order Contracting Statewide

Contractor is a sole proprietorship; Contractor has fewer than ten (10) employees; and/or Contractor is a non-profit organization.

CopperState Fire Protection

**Company Name** 

Arizona Department of Administration

General Services Division 1400 W. Washington St., Ste. B200 Phoenix, AZ 85007

Signature of Person Authorized to Sign

8415 W Sherman Street

Tolleson

City

Address

ΑZ

State

Brad Arnell

Printed Name

General Manager

Title



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#### ATTACHMENT A: SECTIONS A, B & C BONDING, ORG CHART

### DOWNLOAD, SAVE, AND UPLOAD COMPLETED DOCUMENT

#### Section A. General.

- 1. Current Bonding Capacity.
- 2. Current Bond Rating.
- 3. Longevity. Indicate how many sureties the Submitter has used in the last 3 years.

4. Describe any claims made against or legal action taken against the Submitter in the last 5 years.

A. GENERAL (See instructions above)				
1. CURRENT BONDING CAPACITY	2. BOND RATING	3. LONGEVITY		
\$5M	\$15.00 per thousand dollars of contract value	CopperState has used 62 sureties in the last 3 years.		

4. CLAIMS OR LITIGATION IN THE LAST 5 YEARS. If necessary, attach another page to answer this question. If submitted as a separate file, enter file title here.

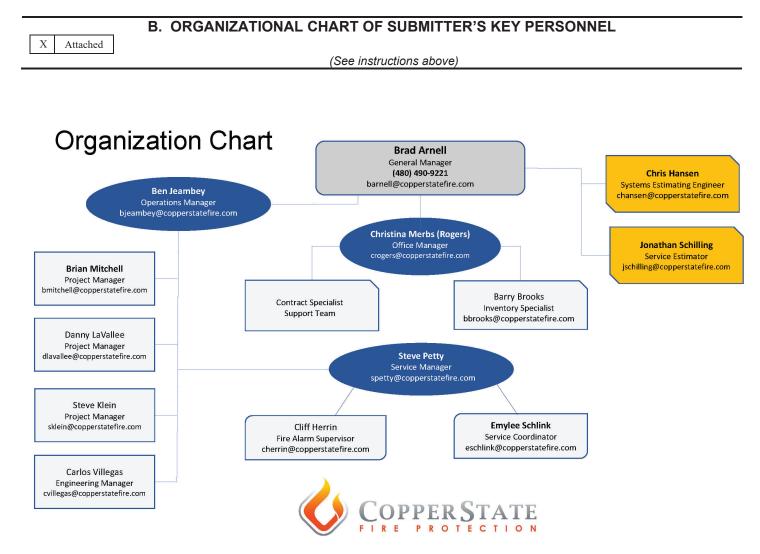
CopperState has not been involved in any litigation for the past five years. The firm is also not involved in any present litigation.



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#### Section B. Organizational Chart of Submitter's Key Personnel.

The organizational chart shall also present a clear, graphic depiction of the lines of communication between project functions. Include all Key Personnel indicated in Section C.



Note: Names in **bold** denote key personnel, and resumes for each are included in Section C.



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#### C. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section C for each team member.)

1. NAME Brad Arnell	2. ROLE IN THIS CONTRACT General Manager	
<b>3</b> . YEARS' EXPERIENCE	3A. TOTAL YEARS' EXPERIENCE 13 3B. YEARS WITH CURRENT FIRM 13	
4. LOCATION Tolleson, AZ 5. EDUCATION B.A., Business Marketing/Technical Sales		
6. PROFESSIONAL TRANING NICET Lev	III 132351   Notifier Distribution experience since 2009	

#### 7. OTHER PROFESSIONAL QUALIFICATIONS

Mr. Arnell began his career in the fire protection industry in 2009. During this time Brad has accumulated vast experience in the design and engineering aspects and obtained his NICET level III certification. He is well versed in the estimating, installation, and management of the numerous types of fire protection and alarm system.

Currently Brad operates as the General Manager for CopperState Fire Protection, Arizona operations of Fire Protection Service Corporation, overseeing the day-to-day business activities of the branch. In addition, Mr. Arnell provides sales and estimating support for clients seeking large complex life safety solutions through site evaluations and design documentation code reviews.

8. RELEVANT PROJECTS				
PROJECT NAME / LOCATION / YEAR COMPLETED	DESCRIPTION / ROLE	COMPLETED WITH CURRENT FIRM?		
APS Four Corners, Four Corners, AZ / Multiphase - 2020, 2021, and Phase III will be completed in 2022	Campus-Wide Fire Alarm System for a coal power plant in a remote location on a reservation in New Mexico near Northeastern Arizona. / General Manager	YES		
City of Phoenix Fire Support Services, Phoenix, AZ / Ongoing (estimated 2022)	Complete fire alarm upgrade of an existing structure, upgrade included all new head end equipment, peripheral devices and wire. New system included coverage per city of and code standards which includes full detection and audio-visual devices throughout Existing, outdated fire alarm system removed completely. / General Manager	YES		
City of Phoenix Performing Arts Center, Phoenix, AZ / 2020	Complete fire alarm upgrade of an existing structure, upgrade included all new head end equipment, peripheral devices and wire. New system included coverage per city of and code standards which includes full detection and audio-visual devices. Existing outdated fire alarm system was removed completely. / General Manager	YES		
Scottsdale Community College CM Buildings, Scottsdale, AZ / 2020	Complete fire alarm upgrade of an existing structure, upgrade included all new head end equipment, peripheral devices and wire. Upgrade included the implementation of voice evacuation to match campus standards. Existing, outdated fire alarm system was fully removed. / Estimating Engineer	YES		
Camp Verde Unified School District, Camp Verde, AZ / 2019	Complete installation of new code and campus standard compliant fire alarm system with new equipment and wiring. / Estimating Engineer	YES		



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#### C. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section C for each team member.)

1. NAME Ben Jeambey		2. ROLE IN THIS CONTRACT Director of Operations	
3. YEARS' EXPERIENCE	3A.	TOTAL YEARS' EXPERIENCE 25	3B. YEARS WITH CURRENT FIRM 11
4. LOCATION Tolleson, AZ	5. EDUCAT	ION Associates, General Studies	

6. PROFESSIONAL TRANING NICET III Fire Alarm Systems | NICET I Fire Suppression Notifier Certified on various systems since 1995 | OSHA-30 | L16 Qualifying Party Arizona | AZ-BTR #65565 Controlling Person | Notifier Distributor since 1988

#### 7. OTHER PROFESSIONAL QUALIFICATIONS

Mr. Jeambey began his career in the Fire Protection Industry in 1994 and joined the CopperState Team in 2011. During his time in the industry Ben has developed a mastery of estimating, planning, and executing large and complex fire protection system installations.

As a Project Superintendent for CopperState, Mr. Jeambey supervises and oversees all installation and technical personnel assigning the appropriate resources to each project; at the appropriate time; ensuring its successful execution. Mr. Jeambey strives to deliver the highest quality projects to our customers with focuses on safety, quality, adherence to code, contract compliance, and overall budget management.

8. RELEVANT PROJECTS				
PROJECT NAME / LOCATION / YEAR COMPLETED	DESCRIPTION / ROLE	COMPLETED WITH CURRENT FIRM?		
CoP City Hall, Phoenix, AZ / 2021	Full fire alarm upgrade of existing systems within a 20+ story historic property. / Director of Operations / Project Manager	YES		
City of Phoenix Fire Support Services, Phoenix, AZ / Ongoing (estimated 2022)	Complete fire alarm upgrade of an existing structure, upgrade included all new head end equipment, peripheral devices and wire. New system included coverage per city of and code standards which includes full detection and audio-visual devices throughout Existing, outdated fire alarm system removed completely. / Director of Operations	YES		
City of Phoenix Performing Arts Center, Phoenix, AZ / 2020	Complete fire alarm upgrade of an existing structure, upgrade included all new head end equipment, peripheral devices and wire. New system included coverage per city of and code standards which includes full detection and audio-visual devices. Existing outdated fire alarm system was removed completely. / Director of Operations	YES		
Scottsdale Community College CM Buildings, Scottsdale, AZ / 2020	Complete fire alarm upgrade of an existing structure, upgrade included all new head end equipment, peripheral devices and wire. Upgrade included the implementation of voice evacuation to match campus standards. Existing, outdated fire alarm system was fully removed. / Director of Operations	YES		
Camp Verde Unified School District, Camp Verde, AZ / 2019	Complete installation of new code and campus standard compliant fire alarm system with new equipment and wiring. / Director of Operations	YES		



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#### C. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section C for each team member.)

1. NAME Brian Mitchell	2. ROLE IN THIS CONTRACT Project Manager
<b>3</b> . YEARS' EXPERIENCE	3A. TOTAL YEARS' EXPERIENCE 9 3B. YEARS WITH CURRENT FIRM 7
4. LOCATION Tolleson, AZ 5. EDU	JCATION Associates, Electrical Systems Design
6. PROFESSIONAL TRANING NICET Leve	el III 138873   OHSA 10   Notifier Certified

7. OTHER PROFESSIONAL QUALIFICATIONS

Mr. Mitchell began his career in the fire protection industry in 2013. During this time Brian has accumulated vast experience in the design, engineering and construction aspects and obtained his NICET level III certification. He is well versed in the estimating, installation, and management of the numerous types of fire protection and alarm system.

Currently Brian operates as the Project Manager for CopperState Fire Protection. Mr. Mitchell oversees the day-to-day project operations to provide our customers the highest quality projects with focuses on safety, quality, adherence to code, contract compliance, and overall budget management.

8. RELEVANT PROJECTS				
PROJECT NAME / LOCATION / YEAR COMPLETED	DESCRIPTION / ROLE	COMPLETED WITH CURRENT FIRM?		
APS Four Corners, Four Corners, AZ / Multiphase - 2020, 2021, and Phase III will be completed in 2022	Complex-wide fire alarm upgrade for a coal power plant in a remote location on a reservation in New Mexico near Northeastern Arizona. / Project Manager	YES		
City of Phoenix Fire Support Services, Phoenix, AZ / Ongoing (estimated 2022)	Complete fire alarm upgrade of an existing structure, upgrade included all new head end equipment, peripheral devices and wire. New system included coverage per city of and code standards which includes full detection and audio-visual devices throughout Existing, outdated fire alarm system removed completely. / Director of Operations	YES		
City of Phoenix Performing Arts Center, Phoenix, AZ / 2020	Complete fire alarm upgrade of an existing structure, upgrade included all new head end equipment, peripheral devices and wire. New system included coverage per city of and code standards which includes full detection and audio-visual devices. Existing outdated fire alarm system was removed completely. / Director of Operations	YES		
Scottsdale Community College CM Buildings, Scottsdale, AZ / 2020	Complete fire alarm upgrade of an existing structure, upgrade included all new head end equipment, peripheral devices and wire. Upgrade included the implementation of voice evacuation to match campus standards. Existing, outdated fire alarm system was fully removed. / Director of Operations	YES		
Camp Verde Unified School District, Camp Verde, AZ / 2019	Complete installation of new code and campus standard compliant fire alarm system with new equipment and wiring. / Director of Operations	YES		



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#### C. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section C for each team member.)

1. NAME Steve Petty	2. ROLE IN THIS CONTRACT Service Manager
3. YEARS' EXPERIENCE	3A. TOTAL YEARS' EXPERIENCE 22 3B. YEARS WITH CURRENT FIRM 6
4. LOCATION Tolleson, AZ	5. EDUCATION General Educational Development Certificate

6. PROFESSIONAL TRANING National Institute for Certification in Engineering Technologies – NICET Level I Fire Alarm | Notifier Fire Life Safety Factory Certified | State of Arizona, Department of Public Safety, Level 1 Fingerprint Clearance | Compliance Services and Assessments, LC Level IV Fire Sprinkler Business Holder | ABPA Backflow Certified | Compliance Services and Assessments, LC Level II Fire Extinguisher | Fire Tech Productions Fire Pump Inspections and Maintenance Workshop

7. OTHER PROFESSIONAL QUALIFICATIONS

Mr. Petty has over 20 years of experience testing, inspecting, programming, and installing fire life safety systems. His experience and management of technicians has provided CopperState with the ability to affectively schedule and complete services, inspections, and projects on schedule and within budget.

8. RELEVANT PROJECTS				
PROJECT NAME / LOCATION / YEAR COMPLETED	DESCRIPTION / ROLE	COMPLETED WITH CURRENT FIRM?		
Arizona Department of Economic Security (DES), Multiple Locations, AZ / 2021, 2022 (multiple phases, fully completed)	Provide complete Fire Protection Inspections per NFPA and Manufacturer's Specifications in the following Fire Alarm, Sprinkler, Dampers, Kitchen Suppression Systems, Fire Doors, Hydrants, Backflows, and Monitoring / Service Manager	YES		
Arizona History Society Museum, Tucson, AZ / 2019	Provided Project Management of complete Sprinkler System Upgrade. Replaced 617 sprinkler heads around sensitive museum artifacts and building structures. Existing sprinkler system heads were in non- compliance, and some areas not protected per NFPA 13 requirements. Provided design and Permitting with Fire Marshal acceptance testing. Work was performed through Gordian JOC Services. / Service Manager	YES		
Arizona DES - ICF Windsor, Phoenix, AZ / 2022	Provided Labor and Materials to run new FACP - 18-4 Underground Wire to OS&Y Backflow Tamper Switches. Existing wire is Plenum wire, and not suited for underground connection to outside Fire Alarm Devices. Once work has been completed, CSFP provide detailed report of repairs. We then re-enabled FACP, and brought the system back online. / Service Manager	YES		
Arizona Training Program at Coolidge (ATPC), Coolidge, AZ / 2022	Provided Sprinkler repair on Multiple Risers based off Deficiency Repairs. Existing sprinkler systems needed 5 Year Internal Obstruction Investigation per NFPA 25 requirements. Supervised technicians to pull existing piping looking for Microbiological Influenced Corrosion or deficiencies at System Valve, Riser, and Piping Distribution. / Service Manager	YES		
ATPC, Coolidge, AZ / 2022	Provided Labor and Materials to provide NFPA 72 required Sensitivity Testing done to all Qty (312) Smoke Detectors and Qty (29) Fire Alarm Panels for DES Coolidge Campus. Technician will need to provide Tru- ester to each device by introducing Smoke Test Aerosol through the vents of the installed detector to the sensing chamber measuring smoke obscuration. This will allow for technician to read and verity Sensitivity reading requirements of each unit. Once all work has been completed, provide detailed report of repairs, re-enable FACP and put back online. / Service Manager	YES		



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#### C. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section C for each team member.)

1. NAME Jonathan Schilling	2. ROLE IN THIS CONTRACT Estimator
<b>3</b> . YEARS' EXPERIENCE	3A. TOTAL YEARS' EXPERIENCE 21 3B. YEARS WITH CURRENT FIRM 21
4. LOCATION Tolleson, AZ 5. F	DUCATION B.A. Economics
6. PROFESSIONAL TRANING Pre-Engir Guard, Core, Amerex, Protex   Notiif	eered and Engineered Suppression System Certifications: Ansul, PyroChem, Ran r Certified

7. OTHER PROFESSIONAL QUALIFICATIONS

Mr. Schilling has over 20 years of Sales Experience in Fire Protection, with experience in testing, inspecting, programming, and installing fire life safety systems. He is well versed in the estimating of Inspection and Service of Fire Alarm Systems, Sprinkler, Backflow, Hydrants, Fire Extinguishers, Pre-Engineered Suppression Systems, Exit and Emergency Lighting, Central Station Monitoring, Fire Pump, and Clean Agent Suppression Systems,.

8. RELEVANT PROJECTS			
PROJECT NAME / LOCATION / YEAR COMPLETED	DESCRIPTION / ROLE	COMPLETED WITH CURRENT FIRM?	
ADES Facilities, Coolidge, Phoenix, Tucson, Yuma, Winslow, Chinle, and Globe, AZ / Multiphased, 2022, some areas ongoing	Fire Protection Inspections, Services, and Monitoring. / Estimator	YES	
Arizona Department of Economics, Multiple Locations, AZ / 2021, 2022 (multiple phases, fully completed)	Provide complete Fire Protection Inspections per NFPA and Manufacturer's Specifications in the following Fire Alarm, Sprinkler, Dampers, Kitchen Suppression Systems, Fire Doors, Hydrants, Backflows, and Monitoring / Estimator	YES	
AZDES Facilities in Phoenix, Phoenix, AZ / 2022	Provided Proposals and awarded for all ICF's in Phoenix area for Fire Protection Inspections, Service, and Monitoring of each Facility through Gordian JOC Program. All work was quoted per NFPA and Manufacturers' Specifications. / Estimator	YES	
DES Developmental Disabilities Division, Coolidge, AZ / 2022 (ongoing)	Provided Proposals and awarded for Campus area for Fire Protection Inspections, Service, and Monitoring of each Facility through Gordian JOC Program. All work was quoted per NFPA and Manufacturers' Specifications. / Estimator	YES	
DES Division of Business and Finance, Phoenix, AZ / 2022	Provided Proposals and awarded for Downtown Phoenix and additional sites for Fire Protection Inspections, Service, and Monitoring of each Facility through Gordian JOC Program. All work was quoted per NFPA and Manufacturers' Specifications. / Estimator	YES	



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#### C. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

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1. NAME Chris Hansen	2. ROLE IN THIS CONTRACT Estimator	
<b>3</b> . YEARS' EXPERIENCE	3A. TOTAL YEARS' EXPERIENCE 9 3B. YEARS WITH CURRENT FIRM 9	
4. LOCATION Tolleson, AZ 5. EDUCATION Certificate of Computer Aided Drafting		
6. PROFESSIONAL TRANING NICET Lev	el III 141322   Notifier Distribution experience since 2013	

#### 7. OTHER PROFESSIONAL QUALIFICATIONS

Mr. Hansen began his career in the fire protection industry in 2013. During this time Chris has accumulated vast experience in the design and engineering aspects and obtained his NICET level III certification. He is well versed in the estimating, installation, and management of the numerous types of fire protection and alarm system.

Currently Chris operates as a system sales engineer for CopperState Fire Protection, Arizona operations of Fire Protection Service Corporation, participating in the day-to-day business activities of the branch. In addition, Mr. Hansen provides sales and estimating support for clients seeking large complex life safety solutions through site evaluations and design documentation code reviews.

8. RELEVANT PROJECTS			
PROJECT NAME / LOCATION / YEAR COMPLETED	DESCRIPTION / ROLE	COMPLETED WITH CURRENT FIRM?	
Sportsman's Warehouse, Nationwide / First facility completed in 2018, ongoing project	Chris worked with on a nationwide account of over 200 retail facilities to upgrade their fire systems as needed. / Estimator, Project Manager, Project Engineer.	YES	
eBay Data Center Complex, Salt Lake City, UT / 2020	Performed all engineering services for a new and retrofitted hundreds of thousand sf facility. / Lead Engineer	YES	
Idaho National Laboratories, Idaho Falls, ID / First phase completed in 2017, ongoing project	Performed all design and engineering services for a new and retrofitted hundreds of thousand sf facility. / Lead Engineer	YES	
Palamino Primary Elementary School, Paradise Valley, AZ / 2022 (ongoing)	Full system upgrade of all fire systems. / Lead Estimator and oversaw project completion	YES	
Carvana, Peoria, AZ / 2022 (ongoing)	Full system upgrade of all fire systems. / Lead Estimator and oversaw project completion	YES	



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#### C. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section C for each team member.)

1. NAME Christina Merbs	2. ROLE IN THIS CONTRACT Office Manager
3. YEARS' EXPERIENCE	3A. TOTAL YEARS' EXPERIENCE 30 3B. YEARS WITH CURRENT FIRM
4. LOCATION Tolleson, AZ	5. EDUCATION College Courses, Business Bookkeeping

7. OTHER PROFESSIONAL QUALIFICATIONS

Ms. Merbs' career began in 1992 in her home state of Alaska as the Office Manager of a roofing company for eleven years. As the only administrative employee in the company, she was responsible for all administrative functions. In 2003, she relocated to Arizona and began working in the fire protection industry as a Contract Administrator, quickly learning the legal nuances which are unique to life safety. In 2013, Christina joined the CopperState Fire Protection team as a Contract Administrator and in 2014 was promoted to Office Manager. She manages all aspects of Commercial Installation administration such as contract and compliance with her chief focus on project cost management.

8. RELEVANT PROJECTS			
PROJECT NAME / LOCATION / YEAR COMPLETED	DESCRIPTION / ROLE	COMPLETED WITH CURRENT FIRM?	
City of Phoenix Fire Support Services, Phoenix, AZ / Ongoing (estimated 2022)	Complete fire alarm upgrade of an existing structure, upgrade included all new head end equipment, peripheral devices and wire. New system included coverage per city of and code standards which includes full detection and audio-visual devices throughout Existing, outdated fire alarm system removed completely. / Office Manager overseeing all scheduling and billing	YES	
City of Phoenix Performing Arts Center, Phoenix, AZ / 2020	Complete fire alarm upgrade of an existing structure, upgrade included all new head end equipment, peripheral devices and wire. New system included coverage per city of and code standards which includes full detection and audio-visual devices. Existing outdated fire alarm system was removed completely. / Office Manager overseeing all scheduling and billing	YES	
Scottsdale Community College CM Buildings, Scottsdale, AZ / 2020	Complete fire alarm upgrade of an existing structure, upgrade included all new head end equipment, peripheral devices and wire. Upgrade included the implementation of voice evacuation to match campus standards. Existing, outdated fire alarm system was fully removed. / Office Manager overseeing all scheduling and billing	YES	
Camp Verde Unified School District, Camp Verde, AZ / 2019	Complete installation of new code and campus standard compliant fire alarm system with new equipment and wiring. / Office Manager overseeing all scheduling and billing	YES	
Palamino Primary Elementary School, Paradise Valley, AZ / 2022 (ongoing)	Full system upgrade of all fire systems. / Office Manager overseeing all scheduling and billing	YES	



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#### C. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

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1. NAME Emylee Schlink	2. ROLE IN THIS CONTRACT Service Coordinator
<b>3</b> . YEARS' EXPERIENCE	3A. TOTAL YEARS' EXPERIENCE 9 3B. YEARS WITH CURRENT FIRM 9
4. LOCATION Tolleson, AZ	5. EDUCATION Associates, General Studies
6. PROFESSIONAL TRANING	

7. OTHER PROFESSIONAL QUALIFICATIONS

Ms. Schlink has 9 years of experience in the Fire Life Safety industry. During this time, she has accomplished department objectives by meeting work and cost standards and providing work direction to staff. Her experience with management of technicians combined with customer service experience has provided CopperState with the ability to effectively complete system service, inspection, repairs, and installation on schedule and within budget. Emylee has coordinated inspection schedules with customers, provided reports on services, requests for service, and approved work for clients including Peoria Unified School District, Charles Schwab, Phoenix Elementary School District, Chandler Unified School District, and Casa Grande Elementary School District.

8. RELEVANT PROJECTS			
PROJECT NAME / LOCATION / YEAR COMPLETED	COMPLETED WITH CURRENT FIRM?		
Arizona Department of Economics, Multiple Locations, AZ / 2021, 2022 (multiple phases, fully completed)	Provide complete Fire Protection Inspections per NFPA and Manufacturer's Specifications in the following Fire Alarm, Sprinkler, Dampers, Kitchen Suppression Systems, Fire Doors, Hydrants, Backflows, and Monitoring. / Service Coordinator	YES	
Arizona History Society Museum, Tucson, AZ / 2019	Provided Service Coordination of complete Sprinkler System Upgrade. Replaced 617 Sprinkler heads around sensitive Museum Artifacts and Building Structures. Existing Sprinkler system heads were in non-compliance, and some areas not protected per NFPA 13 requirements. Provided Design and Permitting with Fire Marshal Acceptance Testing. Done through Gordian JOC Services. / Service Coordinator	YES	
Arizona DES - ICF Windsor, Phoenix, AZ / 2022	Provided Labor and Materials to run new FACP - 18-4 Underground Wire to OS&Y Backflow Tamper Switches. Existing wire is Plenum wire, and not suited for underground connection to outside Fire Alarm Devices. Once work has been completed, CSFP provide detailed report of repairs. We then re-enabled FACP, and brought the system back online. / Service Coordinator	YES	
ATPC, Coolidge, AZ / 2022	Provided Service Coordination Sprinkler repair on Multiple Risers based off Deficiency Repairs. Existing Sprinkler Systems needed 5 year Internal Obstruction Investigation per NFPA 25 requirements. / Service Coordinator	YES	
ATPC Campus, Coolidge, AZ / 2022	Provided Labor and Materials to run new FACP - 18-4 Underground Wire to OS&Y Backflow Tamper Switches. Existing wire is Plenum wire, and not suited for underground connection to outside Fire Alarm Devices. Once work has been completed, CSFP provide detailed report of repairs. We then re-enabled FACP, and brought the system back online. / Service Coordinator	YES	



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#### D. EXAMPLE PROJECTS BEST ILLUSTRATING SUBMITTER'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects up to 5 projects, Complete one Section D for each project.)

1. EXAMPLE PROJECT KEY NUMBER 1		2. PROJECT TITLE	City of Phoenix Fire Support Service	3
3. YEAR COMPLETED 2022 (ongoin	ng)	4. LOCATION (City and	d State) Phoenix, Arizona	
5. CONTRACT / JOB ORDER	a. Initial:	\$274,693.78		
AMOUNT	b. Final:	\$274,693.78		
6. PROJECT DELIVERY METHOD	LOW-B	ID JOC	CM-at-RISK OTI	HER

7. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (See Form Instructions)

**Project Description and Relevance:** CopperState is currently completing a fire alarm upgrade of an existing structure for the City of Phoenix using their existing JOC. Upgrades include all new head end equipment, peripheral devices, and wire. The new system included coverage per city of and code standards which includes full detection and audiovisual devices throughout. Existing and outdated fire alarm system was removed completely.

**Physical Description:** The facility is a City of Phoenix-owned two-story 86,300 sq. ft. structure. The structure is split between business and storage occupancy.

Challenges: No challenges have been identified and we expect the project will continue as proposed and planned.

Award Date: Award Date: February 14, 2022 | Completion Date: Ongoing

Project is ongoing, we have completed design requirements, received the permit and acquired all equipment. Currently working through the installation.

**Objectives:** Installation of new code-compliant fire alarm system with new equipment and wiring. To date, owner has been satisfied with installation, labor, and equipment.

8. PROJECT OWNER'S INFORMATION					
a. PROJECT OWNER	a. POINT OF CONTACT NAME	b. POINT OF CONTACT E-MAIL	c. POINT OF CONTACT PHONE NO.		
City of Phoenix	Annette Perez	annette.perez@phoenix.gov	602-534-1423		
	9. KEY PERSC	ONNEL (from Section C)			
NAME	ROLE	NAME	ROLE		
Brad Arnell	General Manager				
Ben Jeambey	Operations Manager				
Brian Mitchell	Project Manager				
Christina Merbs	Office Manager				



Solicitation No. **BPM004398** 

Description:

Mechanical, Electrical, Plumbing and Fire Alarm Job Order Contracting Statewide Arizona Department of Administration General Services Division 1400 W. Washington St., Ste. B200 Phoenix, AZ 85007

#### D. EXAMPLE PROJECTS BEST ILLUSTRATING SUBMITTER'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects up to 5 projects, Complete one Section D for each project.)

1. EXAMPLE PROJECT KEY NUMBER	2	2. PROJECT TITLE	City of Phoenix Performing Arts Center	
3. YEAR COMPLETED 2021		4. LOCATION (City a	nd State) Phoenix, Arizona	
5. CONTRACT / JOB ORDER	a. Initial:	\$196,760.00		
AMOUNT	b. Final:	\$196,760.00		
6. PROJECT DELIVERY METHOD	LOW-B	ID 🗹 JOC	CM-at-RISK OTHER	

7. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (See Form Instructions)

**Project Description and Relevance:** Complete fire alarm upgrade of an existing structure, upgrade included all new head end equipment, peripheral devices and wire. New system included coverage per city of and code standards which includes full detection and audio-visual devices. Existing outdated fire alarm system was removed completely.

**Physical Description:** City of Phoenix-owned three story, 69,000 sq. ft. Structure. Structure is an Adult Arts Education building.

**Challenges**: The only challenge we experienced was dirty conditions above drop tile ceiling. Our team spent extra time at the end of each day cleaning the work site to ensure the customer was left happy.

Award Date: Award Date: March 23, 2021 | Final Completion Date: July 20, 2021.

The process started with acquisition of as-built documents which were used for the production of shop drawings. Drawings were submitted to the jurisdiction for review and permit. Equipment was then ordered, and installation services began. Upon completion of installation the system was completely pre-tested and walked for final certification testing with the AHJ. As-Built drawings were provided.

**Objectives:** Code compliant fire alarm system with newer equipment and wiring. Owner was satisfied with installation labor and equipment.

8. PROJECT OWNER'S INFORMATION					
a. PROJECT OWNER	a. POINT OF CONTACT NAME	b. POINT OF CONTACT E-MAIL	c. POINT OF CONTACT PHONE NO.		
City of Phoenix	Annette Perez	annette.perez@phoenix.gov	602-534-1423		
9. KEY PERSONNEL (from Section C)					
NAME	ROLE	NAME	ROLE		
Brad Arnell	General Manager				
Ben Jeambey	Operations Manager				
Brian Mitchell	Project Manager				
Christina Merbs	Office Manager				



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#### D. EXAMPLE PROJECTS BEST ILLUSTRATING SUBMITTER'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects up to 5 projects. Complete one Section D for each project.)

1. EXAMPLE PROJECT KEY NUMBER	3	2. PROJECT TITLE	Scottsdale Community College	CM Buildings
3. YEAR COMPLETED 2020		4. LOCATION (City a	nd State) Scottsdale, Arizona	
5. CONTRACT / JOB ORDER	a. Initial:	\$84,267.33		
AMOUNT	b. Final:	\$84,267.33		
6. PROJECT DELIVERY METHOD	LOW-B	SID JOC	CM-at-RISK	OTHER

7. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (See Form Instructions)

**Project Description and Relevance:** Complete fire alarm upgrade of an existing structure, upgrade included all new head end equipment, peripheral devices and wire. New system included coverage per city of and code standards which includes full detection and audio-visual devices. Existing outdated fire alarm system was removed completely.

**Physical Description:** Maricopa Community College structures located at the Scottsdale campus. Structures included 2 single story buildings, combined for 33,800 sq ft.

**Challenges**: The customer requested that no wire be visible in their Computer building lobby space. To accomplish this request we had to utilize a combination of conduit and door frame space to ensure wire was completely hidden.

Award Date: Award Date: December 19, 2019 | Completion: March 27, 2020

Process started with acquisition of as-built documents which were used for the production of shop drawings. Drawings were submitted to the jurisdiction for review and permit. Equipment was then ordered and installation services began. Upon completion of installation the system was completely pre-tested and walked for final certification testing with the AHJ. As-Built drawings were provided.

**Objectives:** Code and campus standard compliant fire alarm system with newer equipment and wiring. System needed to include voice evacuation which was not previously installed. Owner was satisfied with installation labor and equipment.

8. PROJECT OWNER'S INFORMATION								
a. PROJECT OWNER	a. POINT OF CONTACT NAME	b. POINT OF CONTACT E-MAIL	c. POINT OF CONTACT PHONE NO.					
Maricopa Community	Ken Calteux	ken.calteux@domail.maric	480-731-8230					
College District		opa.edu						
	9. KEY PERSC	ONNEL (from Section C)						
NAME	ROLE	NAME	ROLE					
Brad Arnell	General Manager							
Ben Jeambey	Operations Manager							
Brian Mitchell	Project Manager							
Christina Merbs	Office Manager							



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#### D. EXAMPLE PROJECTS BEST ILLUSTRATING SUBMITTER'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects up to 5 projects. Complete one Section D for each project.)

1. EXAMPLE PROJECT KEY NUMBER	4	2. PROJECT TITLE	Cam	p Verde Unified School D	istrict	
3. YEAR COMPLETED 2019		4. LOCATION (City an	nd State	Camp Verde, Arizona		
5. CONTRACT / JOB ORDER	a. Initial:	\$229,921.99				
AMOUNT	b. Final:	\$229,921.99				
6. PROJECT DELIVERY METHOD	LOW-B	BID JOC		CM-at-RISK	OTHER	

7. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (See Form Instructions)

**Project Description and Relevance:** Complete fire alarm upgrade of an existing structures, upgrade included all new head end equipment, peripheral devices and wire. Upgrade included the implementation of voice evacuation to match code standards, buildings connected via underground network. Existing, outdated fire alarm system removed completely.

**Physical Description:** Camp Verde Unified School District campus upgrades to multiple structures. Structures included 4 single story buildings, (Library, Cafeteria, Auditorium, Gymnasium) combined for 47,573 sq ft.

**Challenges**: While installing the infrastructure it was our intentions to utilize existing underground pathways. Upon attempting to make the pull we discovered the underground was blocked/broken in some way. We called a meeting with the owners and showed them what we were experiencing. They approved an alternative path utilizing existing overhead canopies to install conduit in order the pull the wire between structures.

Award Date: Award Date: April 8, 2019 | Completion: November 26, 2019

Process started with acquisition of as-built documents which were used for the production of shop drawings. Drawings were submitted to the jurisdiction for review and permit. Equipment was then ordered, and installation services began. Upon completion of installation the system was completely pre-tested and walked for final certification testing with the AHJ. As-Built drawings were provided.

**Objectives:** Code and campus standard compliant fire alarm system with newer equipment and wiring. System needed to include voice evacuation which was not previously installed. Owner was satisfied with installation labor and equipment.

8. PROJECT OWNER'S INFORMATION							
a. PROJECT OWNER a. POINT OF CONTACT NAME b. POINT OF CONTACT E-MAIL c. POINT OF CONTACT AND C.							
Camp Verde Unified	Steve Hicks	shicks@cwsd.k12.az.us	928-567-8075				
School District		_					
	9. KEY PERSC	ONNEL (from Section C)					
NAME	ROLE	NAME	ROLE				
Brad Arnell	General Manager						
Ben Jeambey	Operations Manager						
Brian Mitchell	Project Manager						
Christina Merbs	Office Manager						



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#### D. EXAMPLE PROJECTS BEST ILLUSTRATING SUBMITTER'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects up to 5 projects. Complete one Section D for each project.)

1. EXAMPLE PROJECT KEY NUMBER	5	2. PROJECT	TITLE Arizo	na Department of Econon	nic Security (AZDES)
3. YEAR COMPLETED 2022		4. LOCATIO	N (City and State)	Multiple Cities, Arizona	
5. CONTRACT / JOB ORDER	a. Initial:	\$65,539.00			
AMOUNT	b. Final:	\$65,539.00			
6. PROJECT DELIVERY METHOD	LOW-B	SID 🗹	JOC	CM-at-RISK	OTHER

7. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (See Form Instructions)

**Project Description and Relevance:** Provide complete Fire Protection Inspections per NFPA and Manufacturer's Specifications in the following Fields: Fire Alarm, Sprinkler, Dampers, Kitchen Suppression Systems, Fire Doors, Hydrants, Backflows, and Monitoring. Once all services were completed, provided deficiency repairs needed on systems to ensure integrity.

**Physical Description:** Multiple ICFs. Campus with Multiple types of Structure Buildings, each with different Fire Protection and Code Requirements.

**Challenges**: Some of the Fire Protection Equipment was very outdated. We had to provide a systematic, organizational approach to Value-Engineer equipment that could still be upgraded to Compliancy. Our team worked to determine which systems needed complete replacement to be compliant with NFPA requirements.

Award Date: Award Date: 8/18/2021 | Completion Date: April 14th, 2022.

Proposals were given for specific milestones and completion dates so ADES could make their Annual, Semi-Annual and Quarterly NFPA code requirements. These due dates were met to fulfill State and Federal Mandates.

**Objectives:** NFPA Code Compliancy Requirements/ Inspections and Services were completed per NFPA and Manufacturer's Specifications.

8. PROJECT OWNER'S INFORMATION							
a. PROJECT OWNER	a. POINT OF CONTACT NAME	b. POINT OF CONTACT E-MAIL	c. POINT OF CONTACT PHONE NO.				
AZDES	Rebecca Campbell	rebeccacampbell@azdes. gov	480-416-0301				
	9. KEY PERSC	DNNEL (from Section C)	1				
NAME	ROLE	NAME	ROLE				
Jonathan Schilling	Estimator						
Steve Petty	Service Manager						
Emylee Schlink	Service Coordinator						
Cliff Herrin	Fire Alarm Service						



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	E. KEY PERSONNEL P	ARTICI	PATION	I IN EX	AMPLE	PROJ	ECTS
1. NAMES OF KEY PERSONNEL (From Section C, Block 1)	PERSONNEL (From Section CONTRACT (From						S LISTED IN SECTION D n below before completing table. Place articipation in same or similar role.)
		а	b	с	d	е	
Brad Arnell	General Manager	Х	Х	Х	Х		
Ben Jeambey	Director of Operations	Х	Х	Х	Х		
Brian Mitchell	Project Manager	Х	Х	Х	Х		
Steve Petty	Service Manager					Х	
Jonathan Schilling	Estimator					Х	
Chris Hansen	Estimator						
Christina Merbs	Office Manager	Х	Х	Х	Х		
Emylee Schlink	Service Coordinator					Х	
							-
							-
							-
							-
							-
							-
							-
	4. EX	 KAMPLE	 E PROJE	ECTS K	EY		
NO. TITLE OF EXAMPLE	PROJECT (FROM SECTION I						
a City of Phoenix Fire							
b City of Phoenix Per	forming Arts Center						
c Scottsdale Commu	nity College CM Buildings						
d Camp Verde Unifie	d School District						
e Arizona Departmen	t of Economic Security						



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### SECTION F

Failure to fully address all information requested may cause the SOQ to be determined non-responsive.

Response must demonstrate your comprehension of the objectives and services of this solicitation. Do not merely duplicate the description of work described in this Request for Qualifications (RFQ). The Contractor Performance Evaluation Scorecard is included in this Solicitation and the following questions are formatted based on how firms will be scored on their projects. **Firms shall provide responses directly below the numbered questions in this attachment.** 

#### F. MANAGEMENT PLAN

- 1. Safety and Compliance:
- Please describe methods for complying with contract safety requirements including details from your firm's site safety program, program guidelines to address subcontractor safety, and MSDS (material safety data sheets) program.

At CopperState, we recognize the critical nature of your fire/life safety and security systems in protection of people and property, which must be properly maintained to meet your expectation of performance. We appreciate the opportunity to respond to the ADOA as a provider and contractor, and will deliver professional design, installation and service which will exceed industry standards.

As part of our site safety process, we have weekly toolbox topic meetings that cover a wide variety of safety topics. In addition, we require that each technician receive at the minimum OSHA10 certification. Each employee is instructed on the procedures that must be followed should an accident occur, and they are not allowed to resume work until each step in that process has been completed. We expect the same site safety process requirements from our subcontractors.

For our MSDS program, we keep a Material Safety Data Sheet book that contains data sheets for all products, substances, or chemicals that are classified as hazardous or dangerous that we use.

• How often is your firm's safety plan updated?

Our Safety Plan is reviewed and updated on an annual basis.

• Has your firm had a formal safety deficiency on past or current project? If so, how was this addressed to the satisfaction of the client?

We have never received any formal safety deficiencies on any past or current projects.

- 2. <u>Quality Compliance With Contract Documents:</u>
- Please describe your firm's methods for quality assurance in complying with contract documents (submittals, plans, specifications, etc.).

At CopperState Fire Protection, our business philosophy is based upon three key components: Intelligence, Initiative, and Integrity. We are committed to the application of each component every day as we deliver to our customers products and services that continue to exceed industry standards.



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We apply our decades of experience in pioneering the life safety industry in Arizona to every project we work on. We look at our client's objectives closely, taking the initiative to understand each detail of the respective system requirements and to deliver a final solution that applies our professional integrity to achieve complete customer satisfaction.

Our Quality Management Plan (QMP) is intended to provide guidance for CopperState Fire Protection employees and the State with our continuing effort to ensure the reliability of their Fire Life Safety systems for protection of personnel and property, while maintaining budget compliance and construction schedule achievement.

• Describe your firm's process for ensuring materials and finishes are correct and in accordance with the contract.

Powered by BuildingReports' digital reporting and unique bar code technology, CopperState Fire Protection provides accurate and comprehensive inspections that are fully documented in compliance with regulatory standards. Third Party Verification ensures verifiable, trusted inspection results. Inspection reports will be uploaded within 24 hours and will be e-mailed to the site. The inspection report is delivered in real time and stored in a secure online database.

Results are instantly retrievable 24/7 from any location for flexible property management.

• Please include method or examples for addressing defective or incorrect work i.e. such as the wrong product or manufacturer installed or item was shipped to the site damaged.

Once an inspection is completed the technician will review any discrepancies with the customer.

- 3. Organization Work Plan and Management:
- Please described your firm's method for creating and updating the project schedule from pre-construction through project completion.

We use Microsoft Project as our primary scheduling software, which is used to illustrate project manpower, equipment resources, and cash flow forecasts. Ben Jeambey and/or his selected Project Managers, including Brian Mitchel, will have the primary responsibility of preparing all required project schedules. Construction schedules are prepared with detailed scope information at the conclusion of our initial meeting with the ADOA to review the project objectives. Schedules are submitted to the ADOA Member within (72) hours of the initial Project Kickoff Meeting.

During the estimating and design stages, CopperState's field personnel provide constructability insight and part of that process is the development of a CPM construction schedule. CopperState's schedules typically are broken into the more dominant portions of the project; building, floor, wing, etc...; and then tasks are created to show the general flow of system installation; infrastructure, conduit, wire, termination, programming, testing, and end user training.



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The preliminary schedule is presented to the owner for review and approval of flow & duration. Upon acceptance by the owner the schedule is baselined and published. CopperState does not generally cost or resource load the schedules, but this can be done if desired by owner.

 Discuss what strategies your firm utilizes to keep jobs on schedule and how your firm applies or adjusts their strategies.

Our primary vehicle to ensuring schedule adherence, both internally and with subcontractors, is constant engagement by our Project Management teams through both verbal communications and routine site inspections. This level of involvement allows for immediate recognition of schedule fade and implementation of controls to get it back on schedule if needed.

• Please include your firm's method for selecting staff and supervision for JOC projects.

CopperState has a highly experienced team of Project Managers and Field Installation personnel. Each of them has exceptional core skills, but each also has their own area of expertise. Prior to the start of each project the overall scope and schedule is reviewed; and the team with the most applicable skill set & availability is selected.

• Please include your firm's method for submitting and coordinating requests for information and submittals.

CopperState utilizes a standard Project Documentation Log for tracking project documentation and communications; and on certain projects incorporates this into the project schedule.

The Project Documentation Log tracks:

- RFI's identifies RFI #, date submitted, general description, response date, and if subsequent RFI's were required.
- RFC's identifies RFC #, date submitted, Description of Change Request, response date, and whether it was approved or rejected.
- Correspondence identifies date submitted, Title of Correspondence, whether a response was required, and response date.
- 4. <u>Execution Work Performance:</u>
- Please describe your firm's method of executing the work. Include various types of reporting that your firm uses to keep clients informed of work status.

The CopperState team will ensure a successful project by **working together** to develop mutually understood and accepted goals and objectives; **by listening, understanding, and responding** to all the needs and requirements of all our projects; and by **being proactive** in establishing solutions to challenges before they become problems. Timely and effective **written communications** are provided to all ADOA team members which clearly identify the subject matter being discussed and provide ADOA Members with



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a qualified understanding of scope objectives and goals for successful completion. Our approach is based on early involvement, detailed planning, and accountability. We will immediately begin investigating existing conditions, coordinating with the ADOA and providing input for constructability and impact to operations. We will plan construction with minimal impact to Mohave Member facilities and student activities and we will ensure the project is completed on time, on budget and meets all expectations.

**Reporting:** Powered by BuildingReports' digital reporting and unique bar code technology, CopperState Fire Protection provides accurate and comprehensive inspections that are fully documented in compliance with regulatory standards. Third Party Verification ensures verifiable, trusted inspection results. Inspection reports will be uploaded within 24 hours and will be e-mailed to the site. The inspection report is delivered in real time and stored in a secure online database. Once an inspection is completed the technician will review any discrepancies with the customer. Results are instantly retrievable 24/7 from any location for flexible property management.

CopperState Fire Protection delivers device specific reports with more detail than any other system, including:

- Executive Summary with inspection overview
- Colored Inspection Status Tags for immediate one-look indication
- Discrepancy Report showing manufacturer recalls and industry notifications
- Proposed Solutions with pricing and repair authorization
- Inspection and Testing with Date/Time of test verification for accountability
- Inventory and Warranty (aging) report

**Communication:** CopperState fully understands the importance of quality and useful communications with ADOA team members. We are very proactive in utilizing the means of electronic communications to provide ADOA Members with updated product developments, NFPA code changes, advancement in technical applications, which can enhance the respective ADOA Member's school site operations, and information about continuing education credit programs. These communications will facilitate ongoing knowledge of the Facility Electronic Systems installed by CopperState.

• Please include specific practices for maintaining the schedule, addressing subcontractor performance, compliance with site rules and Agency-specific criteria (such as working in Secure Areas), submitting information and documents such as supplemental Task Orders in a timely manner, submitting complete closeout documentation, completion of punch list and addressing warranty items (include escalation procedures for non-responsive subcontractors).

### Schedule

CopperState will provide a weekly project update to show progress to date and what is to be executed in a 3 week look ahead. Monthly the PM will issue a complete updated schedule to show overall progress, schedule gain or fade, and updated completion dates. This is usually submitted with our monthly application for payment.

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Having extensive renovation experience, particularly in occupied facilities, our team will be proactive in providing innovative and creative ideas and solutions to achieve the most appropriate and beneficial result for ADOA Members. Once an order has been received from the ADOA, the CopperState Team goes into action with the immediate processing of the approved proposal and then scheduling the project into our design team. Production of drawings typically occurs within 3 to 4 weeks depending upon scope and size of project. Delivery of manufactured products can occur within 5 to 10 business days (but may need to extend to 4 to 6 weeks due to shipping delays beyond our control). System installations are scheduled within 7 to 10 days after permit is received and/or approval from the ADOA Member to proceed with work.

#### **Subcontractors**

CopperState PM's work closely with our material & equipment Vendors and Suppliers to ensure they achieve needed delivery dates. If items are found to have an excessive lead time, they will seek alternate sources or modify schedule to accommodate change. Either way these issues, and suggested resolutions, will be presented to and discussed with owner to get their buy in.

If a project site has secure working areas with limited access, CopperState will work to identify these early in the design phase so we can engineer solutions that limit our time within these spaces. When it comes time to work within these spaces, CopperState will work with the owner to identify best times of access and schedule them convenient to the owner. As we approach the time to work in these spaces, CopperState will identify the date & time when on the look ahead schedules so all are aware and can plan accordingly.

### Compliance

Using our BuildingReports digital reporting tool, CopperState Fire Protection makes it easy for you to stay in compliance. Just login, review your report, approve repairs, and have an audit trail of your inspections for up to 5 years. No more paper, no more worries. Unmatched accessibility puts your inspection reports at your fingertips to satisfy AHJs, Insurance Providers, and other facility management.

### Closeout

CopperState generally identifies closeout items as tasks and milestones on the construction schedule. The duration of these activities is derived from the contract documents and the predecessor is generally the final acceptance testing. This allows us to track their status and ensure they complete in a timely manner and in accordance with the contract requirements.

#### Warranty

Warranty items are executed and tracked by CopperState Service Division. Within the project closeout manual, CopperState will provide you with contact info for warranty calls. Should you have a need you will contact our Service Division and they will dispatch personnel. When a warranty ticket is opened it is tracked in our system for date ticket was opened, disposition of issue, total time ticket was open, and final resolution. Should we run into an issue with a subcontractor being non-responsive, CopperState will



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immediately seek out another firm to correct the issue and then work on remediation with subcontractor once the matter is resolved.

Upon substantial completion of each Facility Electronic System, the required Record of Completion shall be prepared by the designated NICET Certified Technician, confirming the respective system has been installed and tested in strict accordance with code. This document, along with confirmation all system components have been entered into the CopperState Warranty site file. Documenting all related system manufacture components have been properly inventoried, will be turned over to the Project Manager and Construction Administration for Project Warranty activation. Please be advised all Notifier Addressable Fire Alarm and Digital Voice Evacuation Systems furnished and installed by CopperState Fire Protection and maintained under this contract, will have a five (5) year warranty.

- 5. Administration Contractor Performance:
- Please describe your firm's process for creating JOC proposals, invoicing and other related correspondence and communication that shows compliance with the JOC Manual.

#### Proposals

We begin to confirm the estimated project cost immediately after receiving notice of a new project from the ADOA. We will then develop a Scope of Work using the most up-to-date estimating WeSuite systems and our current Construction Task Catalog. Brad Arnell will be the primary person responsible for preparing JOC project estimates in strict compliance with the State JOC program manual. Our price proposal shall be based upon the application of selected items within the Construction Task Catalog, plus Verifiable Quantity and respective Adjustment Factors to formulate a Task Total Price.

#### Invoicing

All invoicing shall be prepared in strict accordance with the State JOC Operating Manual using the Owner Approved Form. CopperState has extensive experience in the processing of several payment applications with various state institutions, public municipal procurement regulations and federal government affiliations

• Please demonstrate how your firm cooperates and collaborates with the Owner and other Team Members to the benefit of the project.

CopperState cooperates with State Representatives to identify components that are most likely to yield the most effective cost savings, while retaining programmatic and design intent. Our collaboration with all Team Members and extensive knowledge of the Fire/Life Safety industry will assist in our delivery of preferred performance results and project achievement.



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• Please describe your firm's method to resolve disputes.

Complaints and disputes are carefully reviewed by the CopperState representative and qualified based upon the stated issue with scope of work, schedule, workmanship or project budget. Each issue will be formally addressed in detail and proposed resolution, which is amicable to all parties, will be presented to the State for final review and direction.

• Please describe how your firm handles personnel requirements as it varies in volume, both in-house and for subcontractors.

CopperState Fire has a vast number of technicians in the field working on projects across the state. Weekly we hold inner office meetings where each project is discussed in detail highlighting the schedule and workload needs. Each job is assigned a foreman who is responsible to maintain the schedule and provide manpower requirement requests. We have a fully functioning service team and install team which are cross trained to support one another in those times when additional manpower required.

• Please demonstrate that your firm accepts full responsibility for the scope and extent of the Contract.

#### Responsibility

CopperState Fire Protection accepts full responsibility for scope development and budget functions along with the schedule, to manage our focus and monitor project decisions. CopperState shall participate in any required meetings with the State Architect and/or Engineer for project requirements. As plans are completed and cost decisions made, we compile the information and incorporate it into the budget.

Brad Arnell, in conjunction Ben Jeamby, are responsible for our Fire Life Safety designs and proposed installations. They will not pursue any change orders for system needs which should have been considered during the budget process.

• Please also demonstrate ability to work with Architect and/or Engineer to avoid conflicts and coordinate the work.

CopperState Fire Protection values our relationship with the many architects and engineers of record and have extensive pedigree working with most local firms. We feel it is vital to the project success to hold meetings where expectations and adherence to specifications are discussed and encourage acceptance of the proposed scope of work and design be given by the Architect/Engineer prior to submission to the local AHJ.

6. Based on your firm's understanding of Job Order Contracting, discuss how your firm will approach job order work and changes in job order work, whether initiated by the Owner or by your firm, differently from or similarly to other types of projects such as invitation to bid, tenant improvements or construction manager at risk.



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With the application of our company motto, Intelligence, Initiative and Integrity we accept responsibility for our Fire Life Safety designs and proposed installations and will not pursue any change orders for system needs which should have been considered during the budget process. We embrace the expectation that Job Order Contracting will assist the State of Arizona to facilitate a large number of repairs, renovation and well-defined projects with a single, competitively-bid contract.

Our past experience with Job Order Contract in general and the ADOA specifically has provided our customers with "most favored pricing" when compared to our project proposals within the normal commercial markets for new system installations, project renovations and tenant improvements.

7. Provide your approach in offering design, engineering, maintenance and/or operations services. Describe those services and indicate if in-house staff or subcontractors have provided them.

**Design:** We analyze and complete designs with a keen eye on cost, constructability, availability of ADOA specified materials, etc. One of our most significant contributions during the pre-construction phase is our detailed drawings and specifications to provide a quality system installation which meets code and ADOA Member delivery expectations. Operations Manager Ben Jeambey and Engineering Manager Carlos Villegas will have the primary responsibility for all ADOA Member design requirements. Ben Jeambey will oversee all final project close-out requirements and delivery to ADOA Member representatives. Depending upon the size of project, most system replacement projects can have 100% completed shop drawings for review by Mohave Member within three (3) weeks of purchase authorization being received. CopperState has sufficient design capacity to also escalate a project design when a ADOA Member has indicated a pressing situation and/or schedule demand.

**Engineering:** Copperstate Fire Protection maintains a fully staffed Engineering Department with fire alarm design technicians who have achieved NICET Certification in Fire Alarm Engineering Technology and have CAD certifications. We have sufficient capacity to support the production of over 300 projects annually.

The fire alarm design considerations shall also include all requirements for interface and/or monitoring of ancillary systems, which include, but are not limited to: fire sprinkler systems, fire pumps [when applicable], stairwell pressurization systems, HVAC fire/smoke dampers and State designated facility interfaces for shutdown or communication requirements.

The fire detection design considerations shall be based upon careful evaluation of the respective application being protected and shall include all requirements for interface and/or monitoring of ancillary systems, which include, but are not limited to: fire suppression solenoids, pressure monitoring kits, HVAC fire/smoke dampers and State designated facility interfaces for shutdown or communication requirements during a fire condition.



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- CopperState Fire Protection shall provide a NICET Level IV Engineer to deliver the following services in support of the respective fire alarm systems being designed by CopperState Fire Protection:
- Conduct one site visit, per site, to assist the project lead engineer with the analysis of the site in comparison to the State conceptual design needs for the facility
- Review existing fire alarm system operations while performing site visit to validate existing system impairments and/or operational features
- Development of code analysis for each site and a code criteria outline for specific fire alarm systems at each site
- Review comments from the State following their review of the conceptual design and assist with JOC proposal requirements.
- Review final design documents and provide NICET Level IV seal

**Value Engineering:** We identify components that are most likely to yield the most effective cost savings while retaining programmatic and design intent. Ben Jeambey, who has extensive knowledge of the Mohave Member campuses and respective buildings currently scheduled for upgrades and/or system replacement, will assist Brad Arnell and Carlos Villegas with the evaluation and identification of value engineering opportunities.

8. Discuss your firm's method for training owners on standard and specialty equipment.

CopperState Fire Protection provides all necessary personnel with extensive system training for all Facility Electronic systems installed. Our training covers basic system components installed, field device types and installation methods, programming functions, passcodes, system installation configuration and application to the respective school site. Additional training is provided for ADOA client who have advanced Emergency Communication Systems. Multiple training sessions are provided to assure all required ADOA clients have sufficient training to properly operate their Facility Electronic Systems which were furnished and installed by CopperState Fire Protection.



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Section G. Submitters shall answer the following questions.

### G. SUBCONTRACTOR SELECTION PLAN

(Submitters shall submit a proposed subcontractor selection plan that selects subcontractors based on qualifications alone or on a combination of qualifications and price and does not select subcontractors based on price alone.)

CopperState Fire Protection is a specialized contractor supporting Notifier fire alarm, Emergency Communication Systems, Bosch security/access control systems, Pre-Engineered or Engineered Suppression Systems, Fire Sprinkler, Backflow and Fire Extinguisher Certification on ADOA facility sites. As such, we typically utilize our own staff of qualified, Notifier, Bosch, Ansul, Amerex, Buckeye, Range Guard, SEVO, PyroChem or NICET certified technicians in support of all design, product procurement, installation and certification testing for Multiple Types of Facility Systems and Services at ADOA Member sites.

However, CopperState recognizes certain ADOA Member projects of size, schedule complexity and/or other Facility Systems and Services diversification needs will dictate for CopperState to use selected sub-contractors to perform the respective scope of work designated by ADOA personnel. CopperState can use a subcontractor up to \$1,000,000 to complete a project if necessary.

1. Provide your subcontractor selection plan including the qualification-based selection criteria your firm plans on implementing for this contract. (Note: Subcontractor selection plans may be based on qualifications alone or on a combination of qualifications and price, but shall not be based upon price alone).

CopperState only proposes the use of sub-contractors who have significant experience working within the respective discipline and have worked at ADOA facilities previously or have extensive experience working within a Fire Safety environment. Our primary goal is to use subcontractors who have a local presence. If we cannot find a contractor who meets the level of performance and product expectations of the the ADOA, CopperState shall find other contractors within a geographical area conducive to the project needs.

2. Describe your firm's current data base of subcontractors- include documents pertaining to the overall management plan, how it is kept up to date for criteria such as performance, safety, quality and other factors like customer service. The documents should include evidence of the plan's purpose, scope, general requirements, procedures to pre-qualify subcontractors, evaluations for safety, and final rating for acceptance into your firm's database of subcontractors.

When the use of sub-contractors has been identified based upon the stated scope of work, CopperState shall identify selected sub-contractors within our in-house database of qualified partners in accordance with their respective discipline qualifications. We shall pre-qualify each contractor based upon the proposed scope of work they will be expected to perform and that they are acceptable to the ADOA.



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CopperState currently has a database on sub-contractors that we work with consistently and routinely. This database of teammates has evolved over the years to only include those partners whom we consistently have great success delivering high quality projects.

CopperState does not have a formal sub-con management plan; instead, we incorporate each of our partners into our overall team and they work underneath our standards for Safety and Quality. Generally, when CopperState engages the services of a sub-contractor it is only to supplement our internal labor forces when the schedule demands it. In these scenarios, CopperState will have an employee onsite leading the installation efforts, directing daily work activities, and interfacing with the Owner/customer.

3. Describe your firm's process for recruiting and accepting new subcontractors, particularly in the local communities where work will be performed. Include documents such as a new subcontractor information or pre-qualification form.

In the event insufficient number or qualified sub-contractors are not available, CopperState shall, with the acceptance of the ADOA, issue a formal Request for Qualifications to selected contractors who are properly licensed for the stated scope of work being requested. The Statement of Qualifications, which is provided by the responding contractors, will be reviewed by CopperState and the Project Architectural/Engineering Design Team so a list can be determined on those contractors that will be interviewed for project consideration.

CopperState fully understands that once a subcontractor has been selected and awarded an agreement, they cannot be replaced on the project without written approval from the ADOA. Any such replacements will be the financial responsibility of CopperState and the ADOA shall have no responsibility for additional cost with the replacement contractor.

4. Describe your firm's process for addressing issues with subcontractor's such as lack of manpower, falling behind in the schedule, lack of planning, and/or financial problems. Please use specific examples not general statements.

CopperState will manage and have accountability for sub-contractor activities and shall process any controversies or claims as outlined within the agreement between the sub-contractor and CopperState. These activities will be handled without escalation to the ADOA. In the event a subcontractor is found to be lacking in man power to meet our schedule,

CopperState will work with the respective contractor to secure the required man power to meet the project needs. If these resources are not available to the subcontractor, CopperState will supplement our labor force into the project to achieve scheduled completion.

Any subcontractors with a contract value in excess of \$25 thousand will be required to provide CopperState with a performance and payment bond. CopperState will carefully monitor the respective subcontractors payment applications and validate work completed to date and will not permit any overbilling. When payments are issued to the subcontractor,



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CopperState will require unconditional lien releases from the subcontractor and their suppliers.

Our project manager will properly oversee the subcontractor scope and will make sure they stay on task. Any degradation in delivery will be dealt with immediately with written notice of correction. If not corrected within 48 hours CopperState will resolve the deficiency.

We have had very limited experience with sub-contractors who have failed to provide the professional experience we expect, however year ago we worked on the completed fire alarm system upgrade for a mall in Tucson. We had a local electrical sub-contractor performing the conduit and wire installation for the project. The workmanship never waned however they approached our team about three quarters of the way through the project to inform us they were financially unable to continue the work. Our first course of action was to make ownership aware of the communication and we immediately began inserting our own team in place to supplement the work. Ultimately after many meetings amongst ourselves, our electrical sub-contractor and ownership it was determined they would be unable to finish. The CopperState team fully staffed the project with our own team members and completed the project on time and under existing contractual budgets.

5. Describe your firm's process for educating subcontractors to the State's Job Order Contracting process and ensuring/enforcing the guidelines and rules for projects. Describe your site's communication process with their team of subcontractors to address general safety, project rules, daily check-in's, updating the schedule, document changes, questions for the Owner and/or Architect.

As indicated above, in scenarios where CopperState engages the services of a sub-contractor CopperState has personnel onsite at all times to direct activities and interface with the customer. Each day CopperState Project Manager/Superintendent/Foremen (size of project dependent) will hold a daily task plan meeting prior to the shift. In this meeting all parties will be informed of the day's activities, review safety matters, discuss any possible issues, and review any project specific rules & regulations.

6. Describe your firm's ability to maintain coordinated subcontractor efforts when a project does not contractually require 100% supervision. How does your firm's up-front selection plan affect this aspect of the project?

CopperState does not allow sub-contractors to work onsite without a representative from our company. This is because we only engage sub-contractors to supplement our own internal labor forces.

This philosophy allows us to maintain the safety and quality of our projects. CopperState knows this is not a standard approach in the construction industry, but as a specialty life safety contractor we believe this to be critical to the success of our projects and satisfaction of our clients.



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#### ATTACHMENT A: SECTION H DISCIPLINE/REGION SELECTION

Identify where your firm will perform work if awarded a contract and for each region(s) (1 through 7, see Exhibit I Regions Map) check the appropriate box below for the type of Contract work your firm is submitting qualifications for under each region:

Region 1	Mechanical 🗆	Electrical	Plumbing	Fire Alarm 🖂
Region 2	Mechanical 🗆	Electrical	Plumbing 🗆	Fire Alarm 🖂
Region 3	Mechanical 🗆	Electrical	Plumbing $\Box$	Fire Alarm ⊠
Region 4	Mechanical 🗆	Electrical	Plumbing	Fire Alarm 🖂
Region 5	Mechanical 🗆	Electrical	Plumbing	Fire Alarm ⊠
Region 6	Mechanical 🗆	Electrical	Plumbing	Fire Alarm ⊠
Region 7	Mechanical 🗆	Electrical	Plumbing 🗆	Fire Alarm 🖂