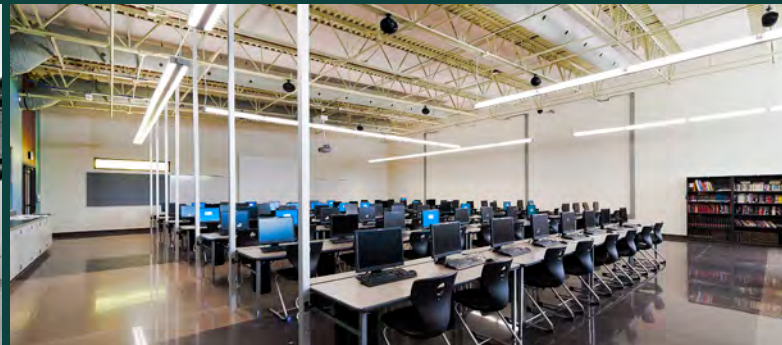


Request for Qualifications  
**JOB ORDER CONTRACTING SERVICES**  
BUCKEYE ELEMENTARY SCHOOL DISTRICT



August 24, 2017 | 2:00PM  
RFQ #17-003

**ELECTRONIC**



Buckeye Elementary School District  
c/o Mr. Nate Bowler, Business Manager  
25555 West Durango Street  
Buckeye, AZ 85326

Re: Job Order Contracting - General Contractors  
*Request for Qualifications No. 17-033*

Dear Mr. Bowler and Selection Committee Members:

CORE Construction, Inc. (CORE) is pleased to submit our Statement of Qualifications to perform Job Order Contracting Services for Buckeye Elementary School District (BESD). CORE truly appreciates this opportunity to share our mission, experience, processes and qualifications on Job Order Contracting (JOC) Programs with you. We offer a proven team of construction professionals with significant JOC experience. Our team is available and eager to provide exceptional JOC services for Buckeye Elementary School District.

Below are a few reasons why CORE is uniquely qualified to exceed BESD's expectations:

- **Dedicated JOC Team** - CORE's JOC Division is 100% dedicated to being experts in the field and providing exceptional Job Order Contracting Services. Our JOC Division works around the clock to serve our clients by providing quick response times, qualified subcontractors, accurate estimates, trained professionals and quality construction, all of which are essential to successful JOC Operations. These professional services have led to CORE completing all awarded JOC projects within their defined critical path schedule.
- **JOC Experience** - CORE has delivered more than \$160 million worth of Job Order Contracting services, totaling over 700 job orders, to Owners in Arizona's public sector. These job orders involved vertical and horizontal construction, and ranged in size and complexity from emergency repair and preventative maintenance to new build. The majority of task orders were completed by repeat clients, serving as a testament to our quality of work and commitment to client satisfaction.
- **Client Services** - We are dedicated to earning the trust of our clients through adherence to teamwork, our CORE values, and the mind-set that, "The Client Decides." We truly believe that a project's success is measured by customer satisfaction. CORE maintains open communication with all of our clients and make ourselves available 24/7. In addition, our JOC department has access to more than 65 Superintendents to ensure our team is prepared to respond immediately to job orders.

Our key personnel identified in this SOQ are available and excited about working with BESD on this JOC Contract. We would like to be considered for BOTH Small Firm and Large Firm. We are also in receipt and acknowledge Addendums #1, #2, #3 and #4. Thank you for your careful review and consideration of our qualifications. Our entire team looks forward to this opportunity, and I am dedicated as your primary point-of-contact. I can be reached at 602-494-0800 should you require any additional information and/or clarification.

Respectfully



Bill Cox, Executive Vice President

## HISTORY



35 years in Arizona



14 Years as  
CORE Construction, Inc.

## CONTACT

Emerson Ward  
Director of Job Order Contracting  
emersonward@coreconstruction.com

CORE Construction, Inc.  
3036 East Greenway Road  
Phoenix, AZ 85032  
T: 602-494-0800  
F: 602-494-9481

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*Cover Letter*

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# TAB ONE

## Basic Company Information



# T A B 1

## Basic Company Information

### Firm Information

**1.1 Company Name**  
CORE Construction

**1.2 Address**  
3036 East Greenway Road  
Phoenix, AZ 85032

**1.3 and 1.4 Telephone and Fax Number**  
602-494-0800 | 602-494-9481

**1.5 Email Address**  
Proposals@COREconstruction.com

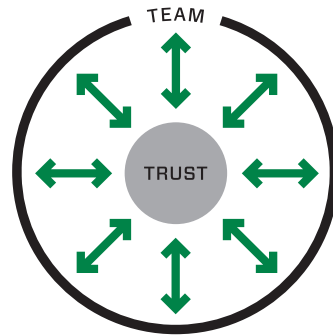
**1.6 Number of Years in Business (Under Submitted Name)** 14 Years

**Years Operating within the Phoenix Metro Area** 35 Years

**1.7 Licenses Held by Firm**  
B-01 069786ROC | General Contracting  
A-110343ROC | General Engineering

**1.8 Office Locations**  
CORE Construction Inc. is a leader and innovator in construction in the state. We have a proven track record in the delivery of exceptional professional services. Our Phoenix office will be responsible for completing your projects.

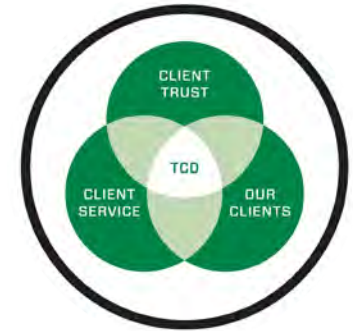
**1.9 Category of Work**  
CORE Construction is submitting on BOTH Small Firm and Large Firm.



Our Mission is to earn the trust of our employees, building partners, and clients. Achieving this mission begins by building teams with members who have unwavering, comprehensive trust in one another.



Integrity, Fairness, Continuous Improvement, and Results are not just our CORE values; they are the Foundational Elements of Trust itself. We understand the importance of having these Foundational Elements of Trust as our CORE values, and know that we must strive to achieve all four of these values every day.



Here at CORE, The Client Decides. We know that clients drive our economic engine, and without them, our engine dies. We work hard to provide the highest level of client service possible and to be the best in the world at it. Most importantly, CORE is deeply passionate about trust, especially earning the trust of our clients.

### Copies of Licenses



# TAB TWO

## Past Performance





# T A B 2 Past Performance

## 2.1 Provide a statement of your experience providing job order construction services over the past few years.

CORE Construction holds a number of Job Order Contracts. In 2016, CORE put more than \$40 million worth of JOC services into place in Arizona. We are proud to have repeat clients who continue to request us for job orders, which serves as a testament to our quality workmanship and service. CORE has been in continuous operation in the Valley for more than 35 years. We pride ourselves on investing in professional development and cutting edge technology that enable us to be industry leaders.

## 2.2 Provide a List of your job order contracts. include date of contract, contracting agency contact information, and value of contract.

- **Agency: City of Peoria**

Contract P14-0034B  
Dates of Contract: January, 2014 - January, 2015; with an option to renew annually for an additional four years.  
Price Method: Competitive Bid (Open Book)/Value: up to \$3,000,000 per job order

- **Agency: Northern Arizona University**

Contract 11.160.151  
Dates of Contract: January 2015 - December 2018, with an option to renew annually for an additional two years.  
Price Method: Competitive Bid (Open Book)/Value: up to \$1,999,999 per job order

- **Agency: City of Buckeye**

Contract 2014-095  
Dates of Contract: March 2015 - March 2020, with an option to renew annually for an additional two years.  
Price Method: Competitive Bid (Open Book) and Unit Price (RS Means)/ Value: up to \$5,000,000 per job order

- **Agency: Mesa Public Schools - JOC**

Contract 12-24MP  
Dates of Contract: December 13, 2014 - December 13, 2016; with an option to renew annually for an additional three years.  
Price Method: Competitive Bid (Open Book)/ Value: up to \$1,000,000 per job order

- **Agency: Cartwright School District - JOC**

Contract JOC11-12-17  
Dates of Contract: 2015-2017 Academic Years; with an option to renew annually for an additional two years.  
Price Method: Unit Pricing - RS Means Cost Book/ Value: up to \$1,000,000 per job order

- **Agency: Arizona State University (ASU)**

Contract #2015-16000  
Dates of Contract: August 2015 - August 2020; four years with an additional one year option.  
Price Method: Competitive Bid (Open Book)/Value: up to \$1,999,999 per job order

- **Agency: The Cooperative Purchasing Network (TCPN)**

Contract #R5147 and Contract #130204  
Dates of Contract: May 2013 - May 2018; with an option to renew annually for an additional four years.  
Price Method: Unit Pricing - RS Means Cost Book/ Value: up to \$1,000,000 per job order

- **Agency: 1 Government Procurement Alliance (1GPA)**

Contract #12-25  
Dates of Contract: July 12, 2012 - July 12, 2017; with an option to renew annually for an additional four years.  
Price Method: Unit Pricing - RSMeans Cost Book or Competitive Bid (Open Book)/ Value: up to \$1 million per job order

- **Agency: Buckeye Elementary School District (SAVE)**

Contract #13-002  
Dates of Contract: September 24, 2012 - September 24, 2017; with an option to renew annually for an additional four years.  
Price Method: Unit Pricing - RS Means Cost Book or Competitive Bid (Open Book)/ Value: up to \$1,000,000 per job order

- **Agency: Tolleson Union High School District (GPPCS)**

Contract #15-022-20 JOC  
Dates of Contract: May 15, 2015 - May 15, 2019  
Price Method: Unit Pricing - RS Means Cost Book or Competitive Bid (Open Book)/ Value: up to \$3,000,000 per job order

2.3 Provide a description of your experience working on educational or public sector based projects, working on multiple projects simultaneously, and working during limited time frames such as summer breaks and during a typical school year. CORE Construction is one of the largest school builders in the state. We have a wide variety of experience working on active school campuses. CORE's JOC Team has completed JOC services for more than 40 school districts in the past three years.

### CORE Completes Job Orders within Limited Time Frames!

One of the biggest advantages of working with CORE's JOC Team is that we are 100% dedicated to JOC services, so we are nimble enough to respond to a District's need immediately.

### CORE Completes Job Orders over School Breaks!

CORE completed 45 job orders over the 2015 Summer Break. We have the man power and resources necessary to successfully complete summer projects for our clients.

### It Takes Proactive Planning!

CORE will work with District's to identify needs and prioritize job orders with schedule and budget in mind. We will work with District's to draft a schedule that identifies time sensitive items such as architectural drawings, permits, and long-lead items. CORE will create a schedule for each job order to give District's a realistic view of the projected time frame so District's can be pro-active in planning and take full advantage of academic breaks.

### CORE Completes Job Orders during the Typical School Year!

CORE specializes in occupied campus construction. Safety is always our top priority. We will communicate with your District and Campus staff regularly to ensure that noise, site access and safety are never an issue.

2.4 Identify the number of JOC projects completed over the past three years and provide the following information:

	TOTAL	2.4.7 UNIT PRICE	2.4.8 OPEN BOOK
2.4.1 Projects \$1.00 - \$50,000	205	50	155
2.4.2 Projects \$50,001 - \$100,000	75	33	42
2.4.3 Projects \$100,001 - \$250,000	74	31	43
2.4.4 Projects \$250,001 - \$500,000	33	10	23
2.4.5 Projects \$500,001 - \$1,000,000	41	16	25
2.4.6 Projects over \$1,000,000	12	3	9



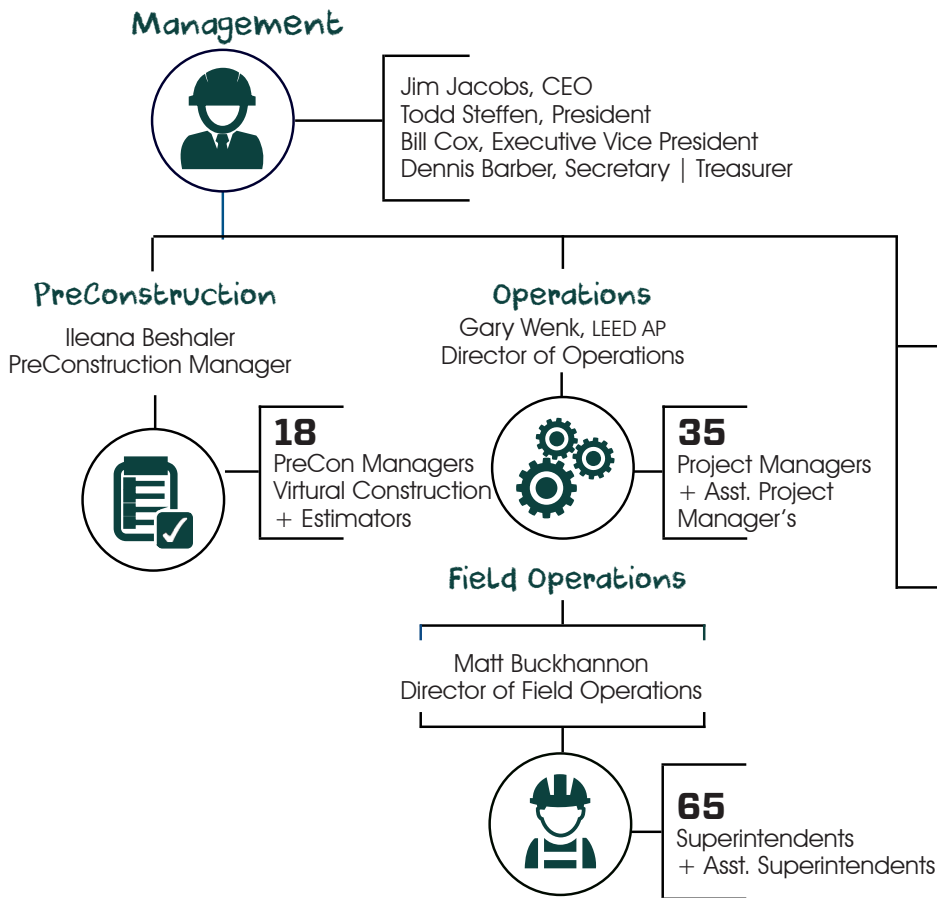
# TAB THREE

## Key Personnel



# T A B 3 Key Personnel

3.1 and 3.2 Provide information about the firm's personnel resources (average size of work force, position classifications, location(s) of personnel).



3.3 Provide detailed information describing education, training and qualifications for key personnel. Please refer to the following pages for our qualifications of key personnel.

3.4 Describe your plan for personnel recruitment. The highly skilled personnel proposed in this SOQ for the BESD JOC program has established an extensive database of highly qualified subcontractors. In soliciting proposals from these specialty trades, CORE can offer the District a uniquely qualified and united team.

3.5 Provide an organizational chart for your firm/team.



3.6 Primary Contact  
Emerson Ward, Director of Job Order Contracting  
602-494-0800  
emersonward@coreconstruction.com

## Emerson Ward, LEED AP

### Project Director

#### Years of Experience

Total: 12 years  
CORE: 12 years

#### Education

BS, Construction Management  
Arizona State University

#### Registrations

Construction Management  
Association of America;  
Association of Construction  
Excellence; LEED AP, United States  
Green Building Council; NAVFAC  
QA/QC; OSHA Certified (30 Hr)

Emerson has been in the construction industry for more than twelve years. He is CORE's Director of Job Order Contracting. Emerson is very hands on and directs each job order. His broad knowledge and experience in the construction industry is to credit for his great leadership and job performance. Emerson will ensure that project teams are meeting project schedules and budgets, as well as providing the client with quality construction.

He maintains a current knowledge of all activities performed as it is his goal to have a personal relationship with each client, offering support to all parties involved. Emerson will oversee all JOC operations from the initial site walk to pre-construction through warranty.

## JOC Experience (Partial List)

Paradise Valley Unified School District  
Shadow Mountain High School Improvements | Phoenix, AZ  
Size: 1,454,515 | Complexity: Job Order Contract

Paradise Valley Unified School District  
Horizon High School Locker Room Renovation | Phoenix, AZ  
Size: \$942,825 | Complexity: Job Order Contract

Paradise Valley Unified School District  
Fireside Elementary School Playground Relocation | Phoenix, AZ  
Size: \$131,6000 | Complexity: Job Order Contract

Paradise Valley Unified School District  
Aire Libre Restroom Remodel | Phoenix, AZ  
Size: \$40,753 | Complexity: Job Order Contract

Riverside Elementary School District  
Kings Ridge Elementary School Renovations | Phoenix, AZ  
Size: \$555,930 | Complexity: Job Order Contract

Kingman Unified School District  
Athletic Training Room | Kingman, AZ  
Size: \$33,393 | Complexity: Job Order Contract

Higley Unified School District  
Cortina Elementary School | Gilbert, AZ  
Size: \$239,075 | Complexity: Job Order Contract

Agua Fria Union High School District  
Verrado Security Project | Avondale, AZ  
Size: \$498,370 | Complexity: Job Order Contract

Fowler Elementary School District  
District Office Bus Barn | Phoenix, AZ  
Size: \$16,314 | Complexity: Job Order Contract

Madison Elementary School District  
Meadows Window Replacement | Phoenix, AZ  
Size: \$343,586 | Complexity: Job Order Contract

# Joseph Roeschley

## PreConstruction

As Pre-Construction Manager, Joe will lead the Pre-Construction Phase of the project with the goal of bringing Buckeye Elementary School District Best Value. He excels in his ability to analyze and communicate cost and material options as the project is being designed.

Joe has developed close and lasting relationships with subcontractor partners all across the state of Arizona. This knowledge of the subcontractor market will greatly benefit the project team in selecting the most qualified and informed subcontractors.



### Years of Experience

Total: 15 years  
CORE: 15 years

### Education

BBA, Accounting  
Grand Canyon University

### Registrations

OSHA Certified (30 Hr  
Construction Financial  
Management Association (CFMA)  
Arizona Subcontractors  
Association (ASA)

## JOC Experience (Partial List)

Kyrene Elementary School District  
Middle School Exterior Improvements | Chandler, AZ  
Size: \$856,154 | Complexity: Job Order Contract

Fountain Hills Unified School District  
Middle School Roof Attachment | Fountain Hills, AZ  
Size: \$63,109 | Complexity: Job Order Contract

Fountain Hills Unified School District  
Miscellaneous Summer Campus Improvements | Fountain Hills, AZ  
Size: \$1,078,920 | Complexity: Job Order Contract

Scottsdale Unified School District  
District Office Tenant Improvements | Scottsdale, AZ  
Size: \$464,973 | Complexity: Job Order Contract

Scottsdale Unified School District  
Middle School Site Grading and Drainage | Scottsdale, AZ  
Size: \$425,175 | Complexity: Job Order Contract

Pendergast Elementary School District  
Hope Center Phase 2 Tenant Improvement | Phoenix, AZ  
Size: \$156,884 | Complexity: Job Order Contract

Paradise Valley Unified School District  
Shadow Mountain High School Improvements | Phoenix, AZ  
Size: 1,454,515 | Complexity: Job Order Contract

Paradise Valley Unified School District  
Horizon High School Locker Room Renovation | Phoenix, AZ  
Size: \$942,825 | Complexity: Job Order Contract

Paradise Valley Unified School District  
Fireside Elementary School Playground Relocation | Phoenix, AZ  
Size: \$131,6000 | Complexity: Job Order Contract

Paradise Valley Unified School District  
Aire Libre Restroom Remodel | Phoenix, AZ  
Size: \$40,753 | Complexity: Job Order Contract

# Colby Christensen

## Project Manager



### Years of Experience

Total: 13 years  
CORE: 5 years

### Education

BS, Construction Management  
Brigham Young University

### Registrations

Construction Management  
Association of America;  
Association of Construction  
Excellence; LEED AP, United States  
Green Building Council; NAVFAC  
QA/QC; OSHA Certified (30 Hr)

Colby has more than 13 years of K-12 construction management experience in the job order contracting (JOC) delivery method. Colby is NAVFAC CQM Certified, has attended Job Order Contracting and R.S. Means Training, and has also completed thirty hours of OSHA training.

As Project Manager for CORE, Colby excels in identifying potential issues and proposing solutions. He is responsible for supervision and coordination of subcontractors and for proactive communication with the client. Colby is diligent about schedule control and continually monitors milestones with the management team and subcontractors to ensure the project meets or beats the substantial completion deadlines.

## JOC Experience (Partial List)

Mesa Public Schools  
Dobson High School Concession and Restroom Buildings | Mesa, AZ  
Size: \$640,724; Complexity: Site Improvement, Occupied Campus

Paradise Valley Unified School District  
Shadow Mountain High School Improvements | Phoenix, AZ  
Size: 1,454,515 | Complexity: Job Order Contract

Sierra Vista Elementary School  
Door Replacement | Sierra Vista, AZ  
Size: \$6,615 | Complexity: Job Order Contract

Isaac School District  
Moya Elementary Irrigation System | Phoenix, AZ  
Size: \$113,958 | Complexity: Job Order Contract

Madison Elementary School District  
District Office Metal Building | Phoenix, AZ  
Size: \$693,769 | Complexity: Job Order Contract

Sacaton Elementary School District  
Sacaton Summer Work JOC | Sacaton, AZ  
Size: \$394,240 | Complexity: Job Order Contract

Cave Creek Unified School District  
Fine Arts Center Exterior Paint | Phoenix, AZ  
Size: \$53,587 | Complexity: Job Order Contract

Saddle Mountain Unified School District  
Ruth Fisher Elementary School EMS & HVAC Controls | Tonopah, AZ  
Size: \$82,018 | Complexity: Job Order Contract

Paradise Valley Unified School District  
Fireside Elementary School Playground Relocation | Phoenix, AZ  
Size: \$131,600 | Complexity: Job Order Contract

Paradise Valley Unified School District  
Aire Libre Restroom Remodel | Phoenix, AZ  
Size: \$40,753 | Complexity: Job Order Contract

Ted Sarager

Project Superintendent



**Years of Experience**

Total: 33 years  
CORE: 6 years

**Registrations**

Construction Management Association of America; Association of Construction Excellence; LEED AP, United States Green Building Council; NAVFAC QA/QC; OSHA Certified (30 Hr)

As Project Superintendent for CORE, Ted will be responsible for the supervision, coordination, and scheduling of subcontractors and suppliers for each project. He will be in charge of schedule control, quality control and safety, ensuring that the project is built to the highest quality and standard. Ted excels in problem solving and is proactive in the management of job site activities.

Ted will be available prior to initial kick-off of project and will continue to serve well after this project is finished.

**JOC Experience (Partial List)**

Mesa Public Schools  
Westwood HS Classroom Renovation | Mesa, AZ  
Size: \$67,635 | Complexity: Renovations

Mesa Public Schools  
Multiple High School Touchdown Tables | Mesa, AZ  
Size: \$713,540 | Complexity: Renovations, MEP

Mesa Public Schools  
Dobson High School Concession and Restroom Buildings | Mesa, AZ  
Size: \$640,724 | Complexity: Site Improvement, Occupied Campus

Kyrene Elementary School District  
Middle School Exterior Improvements | Chandler, AZ  
Size: \$856,154 | Complexity: Job Order Contract

Kyrene Elementary School District  
Aprende Classroom Conversion | Chandler, AZ  
Size: \$177,048 | Complexity: Job Order Contract

Fountain Hills Unified School District  
Middle School Roof Attachment | Fountain Hills, AZ  
Size: \$63,109 | Complexity: Job Order Contract

Fountain Hills Unified School District  
Miscellaneous Summer Campus Improvements | Fountain Hills, AZ  
Size: \$1,078,920 | Complexity: Job Order Contract

Riverside Elementary School District  
Riverside and Kings Ridge Elementary School Renovations | Phoenix, AZ  
Size: \$555,930 | Complexity: Job Order Contract

Roosevelt Unified School District  
Marquee Signage and Power Installation | Phoenix, AZ  
Size: \$392,721; Complexity: Job Order Contract

Scottsdale Unified School District  
District Office Tenant Improvements | Scottsdale, AZ  
Size: \$464,973 | Complexity: Job Order Contract

# TAB FOUR Method of Approach



# T A B 4 Method of Approach

## 4.1 Contract Management Plan

### 4.1.1 Provide a statement of your plan for performing and managing the work.

*Planning* - Once a JOC project is awarded, CORE will mobilize a team immediately to begin the pre-construction/estimating process. CORE will also discuss and begin the process of determining subcontractor and supplier lists.

*Scheduling* - CORE will utilize MS Project as our scheduling software. During our kick-off meeting, our Team will bring a preliminary construction schedule for review and discussion. This Preliminary Schedule will integrate all elements to be scheduled during the design/documents phase including completion of design documents. Time sensitive items such as permit plan checks and long-lead deliveries are also identified in our preliminary schedule. CORE's Project Superintendent will create a three-week look-ahead schedule that will be reviewed on a weekly-basis with all Team members. This level of detail ensures that all subcontractors are meeting required deadlines. The information contained in this three-week look-ahead schedule will then be used to update our Microsoft software, on monthly-basis, to ensure that the overall project time-line is within schedule.

*Construction Management* - CORE's role as the JOC Contractor will foster a Team relationship protecting Buckeye Elementary School District's interest throughout design and construction. We believe quality control starts with pro-active steps during the pre-construction/estimating phase. After an initial site walk, our project manager will talk to subcontractors about the specific scope to be performed, look into life cycle of materials and do mock-ups, when necessary, to ensure that we meet owner expectations. During construction, CORE creates a pre-punch list that is enhanced by the owner to ensure that all items are addressed. We will ensure all your requirements for budget, schedule, quality, and safety are met.

Job Order Contracting is characterized by its unique challenges which typically consist of the following:

- Limited drawings
- Fast-track Schedules
- Tight budgets

With the help of CORE's professional services, these challenges can be turned into opportunities.

<h1 style="font-size: 2em; margin: 0;">01</h1> <p style="font-size: 0.8em; margin: 0;"><u>CHALLENGE:</u> Limited Drawings</p>	<p style="margin: 0;"><u>OPPORTUNITY</u></p> <ul style="list-style-type: none"> <li>• Flexibility on construction methods and materials</li> <li>• Owner driven</li> <li>• More input from end-user</li> </ul> <div style="text-align: right; font-size: 1.5em;">🔒</div>
<h1 style="font-size: 2em; margin: 0;">02</h1> <p style="font-size: 0.8em; margin: 0;"><u>CHALLENGE:</u> Fast-Track Schedule</p>	<p style="margin: 0;"><u>OPPORTUNITY</u></p> <ul style="list-style-type: none"> <li>• Construction during off-peak hours</li> <li>• Limited disturbances</li> </ul> <div style="text-align: right; font-size: 1.5em;">🕒</div>
<h1 style="font-size: 2em; margin: 0;">03</h1> <p style="font-size: 0.8em; margin: 0;"><u>CHALLENGE:</u> Tight Budget</p>	<p style="margin: 0;"><u>OPPORTUNITY</u></p> <ul style="list-style-type: none"> <li>• Best Value Construction</li> </ul> <div style="text-align: right; font-size: 1.5em;">💰</div>



**Cost Estimating** - CORE will act as the District's advocate and deliver a quality project at the best value. To do this, CORE will manage the cost of construction early in the pre-construction stages through project completion. The tools we use to accomplish this include:

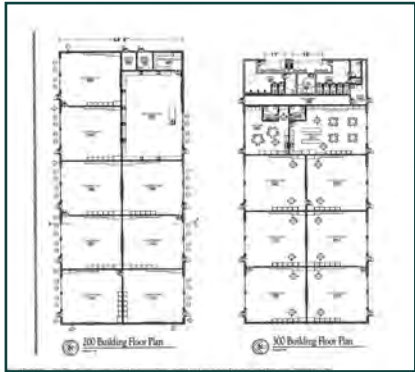
- » Options Analysis: Utilizing input from key subcontractors, CORE will offer Buckeye Elementary School District viable time and cost savings by suggesting alternative systems and equipment without impacting program needs, or life-cycle costing.
- » Value Engineering (VE): From the early stages of design, CORE will manage a detailed log of VE ideas and potential alternates. The cost of these VE ideas will be noted along with a "decision due date", which we ensure that the changes can be incorporated into the design without impacting the project schedule.
- » Cost Management: Our Team will break each project into separate headings of work. Then, specific scopes of work within these headings will be identified and communicated to each bidding subcontractor. All of this information is organized on sheets in an open-book format that will be shown, shared and communicated to Buckeye Elementary School District. By dissecting the project into specific scopes of work and then organizing this information into a format that we all see and understand, we can be assured of our best chance for completeness and accuracy.

**4.1.2 What specific software program does your firm use in developing job estimates? Provide a sample of typical job estimate using your software program.**

CORE utilizes multiple estimating software programs in order to develop job estimates.

**Building Connected - Bid Solicitation & Management** - This program allows us to package and send out to bidders the construction documents developed by our Design Professional partners, coordinate site walks, manage communication to all subcontractors for any questions they may have related to the project, tracking design changes, owner requested changes, options, value engineering, etc. all in one place.

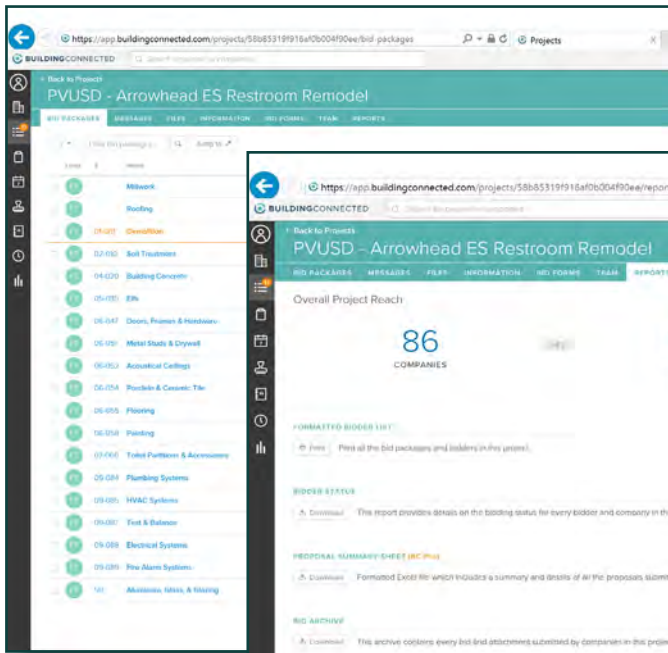
**On Screen Take-off (OST) and Bluebeam (Quantity Take-offs)** - These programs allow our team to ensure the correct quantity of materials are being included from concrete, asphalt, drywall, paint, flooring, ceilings, etc. With these programs our team is able to develop conceptual budgets using historical cost data prior to bidding to subcontractors, check quantities bid by our subcontractors and answer any questions the owner may have related to quantities.



Floor Plan Before OST



Floor Plan After OST



**Building Connected and On-Screen Take-Off (OST)**



4.1.3 Explain how you plan to ensure prompt responses to job order requests.

We are dedicated to earning the trust of our clients through adherence to teamwork, our CORE values, and the mind-set that, "The Client Decides." We truly believe that a project's success is measured by customer satisfaction. CORE maintains open communication with all of our clients and make ourselves available 24/7. In addition, our JOC department has access to more than 65 Superintendents to ensure our team is prepared to respond immediately to job orders.

4.1.4 Provide your plan for responding to and performing multiple job orders at the same time.

CORE will be proactive and communicate with the District to facilitate the planning process for every project. We will work with the District to create a schedule which includes permitting and long-lead items, so the team is aware of the most appropriate time to complete these job orders. CORE has the manpower and resources to complete multiple projects at the same time. In fact, our Job Order Contracting branch is accustomed to responding to a number of job orders received at the same time. Emerson Ward, our Project Director and primary contact for the District and will be available at all times. Internally, Emerson holds regular meetings to review each job, monitor progress and follow-up with the owner. Our JOC success serves as proof that CORE has the manpower, skills and resources to manage multiple projects simultaneously.

4.1.5 Explain what limitations you have geographically or in the number of simultaneous job orders.

CORE does NOT have any geographical limitations nor do we have any limitations on the number of simultaneous job orders. We are equipped to do work throughout the State of Arizona.

4.1.6 Describe firm's philosophy on self-performing any of the trade work.

CORE limits the amount of work that is self-performed. We recognize the expertise of the specialty trade contractor. By thoroughly pre-qualifying local subcontractors, CORE capitalizes on the knowledge and experience of firms dedicated to individual trades. In this way, we are able to also keep much of the revenue generated from these projects local.

By utilizing firms that self-perform in their chosen fields on a consistent basis, CORE is able to benefit from a very large pool of resources and able to focus on supporting the quality and production of the project.

4.2 Quality Management Plan

4.2.1 Explain how you set goals and monitor the performance of your company.

CORE has created and implemented a trademarked program called Operational Excellence™. This program contains specific metrics for tracking, managing, and maintaining the performance of the company and each project.

Operational Excellence is leadership and teamwork focused on the goals of the project and the processes required to achieve these goals. We believe the tracking of these results can be assessed and managed under six main factors and their respective goals.



1. SAFETY | Zero Incidents, Zero Accidents.



2. QUALITY | Built to plans and specs to a quality that exceeds client's expectations. NO re-work.



3. SCHEDULE | Built on ahead of schedule.



4. COST | Project complete within budget. NO change orders.



5. SUBCONTRACTORS | Built by qualified subcontractors who care about Operational Excellence as much as we do.



6. CLIENTS | The Client would hire us back again.

**4.2.2 Explain how you inspect the work to ensure quality.**

To ensure quality is controlled on any project, CORE has adopted a three-phase quality control/assurance system (preparatory, initial, and follow-up), modeled after the US Army Corps of Engineers program. The phases of CORE's Quality Control Program are illustrated to the right.

**4.2.3 Explain how you stay on schedule.**

Our team believes a project schedule should include a high level of detail, as illustrated below. CORE will work with District's to create a Master Schedule that contains all the activities, relationships, and milestones that will allow us to drill-down and create other specific schedules that we will use as tools throughout the project.

From the Master Schedule, we are able to derive a Milestone Schedule which helps to identify leading indicators of schedule slippage. Due to the level of detail that is put into the Master Schedule, at any point during the project we are able to breakout other schedule types that help us keep the project on track. CORE will assist the District in identifying critical milestone dates for the submission of design documents and budget information.



**Master Schedule**

Brings everything together to instill confidence that overall schedule will be met

**3-Week Look-Ahead Schedule**

Created and updated by Project Superintendent

Allows field staff to manage the day-to-day activities

**Submittal Schedule**

Assists CORE, our subcontract partners, and architect/engineer in the timely approval of submittals and materials

**Subcontractor Schedule**

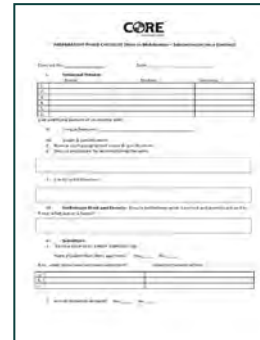
Allows CORE to clearly communicate subcontractor specific schedules to each subcontractor, thus creating buy-in of the overall schedule

**Milestone Schedule**

The Milestone activities are zero-day activities that call attention to important events in the project schedule

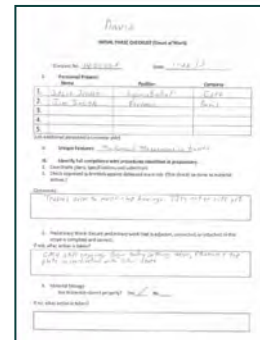
Milestone Schedule provides a view from 30,000 feet to help identify leading indicators of schedule slippage

**QUALITY ASSURANCE AND QUALITY CONTROL**



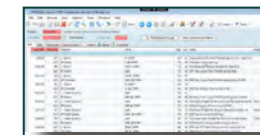
**1. PREPARATORY PHASE**

- Occurs prior to Mobilization
- UFOW included in Baseline Schedule
- Checklist included with Subcontract
- Mock-ups planning begins



**2. INITIAL PHASE**

- Occurs at onset of construction work
- Generates buy-in from field personnel
- Mock-up construction begins
- Re-Enforces quality expectations in field



**3. FOLLOW-UP PHASE**

- Occurs during subcontractor's scope of work
- In place work compared to Mock-up
- 3rd party inspections as necessary
- Superintendent Daily Reports include quality

**4.2.4 Explain your complaint and dispute resolution procedure.**

In the event of a contract dispute, our Team will address the issue immediately and make certain that all conflicts are eliminated. Our approach to every project and with every client, is to establish a means by which all stakeholders are up to speed, and in agreement with all actions being carried out. Our Team will foster an "Open Book" communications process with the District and the pre-qualified Subcontractors involved in this project from the Project Pre-Planning through Construction and Completion of the Warranty Period, to eliminate any disagreements or disputes.

**4.3 Subcontractor Management Plan**

Describe the firm's subcontractor management plan to include the following:

**4.3.1 Subcontractor selection plan using both qualifications and cost as a selection (District requires that at least three subcontractors be solicited for all work including self-performed work).**

CORE has created a process where subcontractor selection is based on both qualifications and cost. This process enables us to get an "Apples to Apples" comparison on scope cost from pre-qualified professionals. The ultimate result is the District benefiting from a Best Value subcontractor that is highly qualified, understands the project, and delivers financial value.

**4.3.2 Subcontractor Recruitment.**

As previously stated, CORE recruits subcontractor's as early as possible. During the PreConstruction phase of a project, CORE will often host a subcontractor fair to encourage early subcontractor involvement. Invitations and notices about the fair are sent to newspapers and other publications ensuring that the subcontracting community is well informed. We will also consult with the District to invite subcontractors that have been used by the District in the past. Multiple fairs are often hosted for one project to serve the various phases of the preconstruction process; initial start-up, schematic documents, design documents, and construction documents. In doing so, CORE is able to maximize subcontractor recruitment throughout the entire preconstruction phase of the project.

**4.3.3 Controversies and claims related to work performed by subcontractors.**

Subcontractors are an integral part of the construction team. CORE makes every effort to proactively manage the relationships we have with each of our subcontractors. We pride ourselves on open communication with all subcontractors to mitigate any issues that may arise. Our prequalification process ensures that our subcontractors are able to perform to our quality and schedule standards. CORE has effectively prequalified subcontractors on past projects and we know which companies are qualified to complete your project. Our subcontracts ensure that the subcontractor understands the full extent of the contract documents, their scope of work, and additional project requirements as outlined in the solicitation. Clearly written subcontracts are the most effective tool for avoiding conflicts later in the project cycle.



**Use Pre-Qualified Subcontractors**

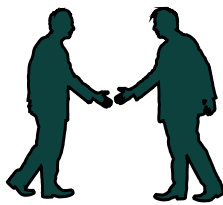
Enlist recommendations from the Owner.  
Enlist recommendations from the Design Team.  
Utilize CORE's database of Subcontractors.  
Thoroughly review subcontractor qualifications.

- |  |
|--|
| Pre-qualification will entail a review of: |
| - Financial and Bonding Capacities         |
| - Past Performance on Similar Projects     |
| - References and Safety Record             |
| - MBE/WBE/SBE                              |



**Understanding of Scope and Assembly of Pricing**

Obtain 3-5 subcontractors for each scope of work.  
Subcontractors evaluated for completeness of scope.  
Identify the lowest responsible bid.



**Review Scope and Price with Subcontractors**

Face-to-face meeting with the lowest responsible bidder  
Conduct an in-depth scope review  
Allow subcontractors to fix any "scope holes"  
Select subcontractor as a team with the Owner and Architect.

# TAB FIVE

## Organizational Strength



T

A

B

5

## Organizational Strength



**5.1 Provide audited financial statements representing the past two years, provide balance sheets and the statement of income and retained earnings. Financial Statements are only included in the ORIGINAL copy.**

**5.2 Provide a letter from your bonding company indicating the ability to bond this project, the Firm's maximum cumulative bonding limit, and the Firm's current bonding available capacity. Please refer to the letter on the right.**

**5.3 Provide a certification of insurance indicating your Firm's insurance coverage. Please refer to the end of this section for a sample insurance certificate indicating CORE's insurance coverage.**

**5.4 Provide a letter from your Firm's insurance company stating the Firm's worker's compensation experience modification rate (EMR) for the past three years. The letter shall be on the insurance company's letterhead and signed by an appropriate individual employed by the Company. Please refer to the end of this section for a letter from our insurance company stating our Workers' Compensation Experience Modification Rate (EMR) for the past three years.**

**5.5 Identify the current total dollar value of awarded construction work currently being managed by the local office. identify the total number of direct employees of local office supporting construction value noted above. identify your Firm's current available bonding capacity. CORE has 75 Job Order Contracts valued at \$20,000,000 and 16 current project contracts (CMAR and D/B) valued at \$170,000,000 with 205 direct employees supporting this construction value. Our firm's current available bonding capacity is over \$450,000,000.**

**5.6 Identify any judgments or liens against the Firm within the last three years. CORE Construction, Inc., has no judgments or liens against the firm within the last three years.**

**5.7 Identify any current unresolved bond claims against the Firm. CORE Construction, Inc., has no unresolved bond claims against the firm.**

**5.8 Identify any deficiency orders issued against the prime contractors by the Arizona Registrar of Contractors over the past three years. CORE has not had any deficiency orders issued against the firm by the Arizona Registrar of Contractors over the past three years.**

**5.9 Identify any Filings Under the U.S. Bankruptcy code over the past three years. CORE has no filings under the U.S. Bankruptcy Code.**

## Surety Letter



Lynn Cracraft  
Account Executive  
Travelers Bond  
940 West Port Plaza  
Suite 450  
Maryland Heights, MO 63146  
(314) 579-8313  
(866) 467-5499 (fax)

August 24, 2017

**Buckeye Elementary School District**  
c/o Mr. Nate Bowler, Business Manager  
25555 West Durango Street  
Buckeye, AZ 85326

Re: **Job Order Contracting – General Contractors**  
*RFQ No. 17-003*

To Whom it May Concern:

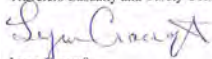
CORE Construction, Inc. has advised Travelers Casualty and Surety Company of America, as their surety, of their interest in submitting a proposal on your captioned project. We have enjoyed a relationship with this contractor for over 35 years and in that time we have provided any bid, performance and payment bonds that they have required. They have always met their contract obligations and there is not a higher quality firm you could work with. CORE Construction, Inc. is certainly qualified to propose on projects such as this as they have single project bonding capacity of \$175 million and aggregate capacity of \$800 million.

Should CORE Construction, Inc. be awarded a contract and be required to provide performance and payment bonds, and should contractor request we execute such bonds, we would be in position to provide such bonds, subject to a favorable review of the final bond forms, contract documents and specifications and usual underwriting requirements at the time.


In addition, Travelers is licensed to do business in all states and we have an A.M. Best Co. rating of A+ with a financial size category of XV.

Sincerely,

Travelers Casualty and Surety Company of America

  
Lynn Cracraft  
Account Executive

# Insurance (EMR) Letter



## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
02/29/2016

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> LIC #36-3066541 1-312-288-7700 Willis of Illinois, Inc.  Willis Tower 233 South Wacker Drive, Suite 2000 Chicago, IL 60606	<b>CONTACT NAME:</b> PHONE (A/C No. Ext.): FAX (A/C No.): E-MAIL ADDRESS:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: ARCH INS CO</td> <td></td> <td>11150</td> </tr> <tr> <td>INSURER B: STARR IND &amp; LIAB CO</td> <td></td> <td>38318</td> </tr> <tr> <td>INSURER C:</td> <td></td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A: ARCH INS CO		11150	INSURER B: STARR IND & LIAB CO		38318	INSURER C:			INSURER D:			INSURER E:			INSURER F:		
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INSURER D:																							
INSURER E:																							
INSURER F:																							


**INSURED**  
 CORE Construction, Inc.  
 3036 E Greenway Road  
 Phoenix, AZ 85032

**COVERAGES**      **CERTIFICATE NUMBER:** 46187708      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X X	41PKG8896107	03/01/16	03/01/17	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (EA OCCURRENCE) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	X X	41PKG8896107	03/01/16	03/01/17	COMBINED SINGLE LIMIT (EA ACCIDENT) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB DED RETENTION \$ OCCUR CLAIMS-MADE		1000022504	03/01/16	03/01/17	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in WI) If yes, describe under DESCRIPTION OF OPERATIONS below	X	41WCI8896007	03/01/16	03/01/17	W/ STATUTORY LIMITS <input checked="" type="checkbox"/> OTHER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 Evidence of Insurance Only.

<b>CERTIFICATE HOLDER</b> CORE Construction, Inc.  3036 East Greenway Road Phoenix, AZ 85032-4414 USA	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
--	---

ACORD 25 (2010/05) JohnsonLV 46187708      The ACORD name and logo are registered marks of ACORD      © 1988-2010 ACORD CORPORATION. All rights reserved.

**WillisTowersWatson** 

Main Office: (312) 288 7700  
 Website: www.willis.com

January 28, 2017

CORE Construction, Inc.  
 3036 East Greenway Road  
 Phoenix, AZ 85032

To Whom It May Concern:

The following is the Experience Modification Rating for the last 3 years, per NCCI, as of December 13, 2016:

Effective March 01, 2017: 0.67  
 Effective March 01, 2016: 0.60  
 Effective March 01, 2015: 0.65

Should you have any questions, please contact me at 312/288-7164 or via email at Cheryl.Crilly@willis.com.

Sincerely,

*Cheryl Crilly*

Cheryl Crilly  
 Assistant Client Specialist

Willis of Illinois, Inc.  
 Willis Tower  
 233 South Wacker Drive  
 Suite 200  
 Chicago, IL 60606

# Certificate of Insurance



TAB SIX

Responsiveness



## OFFER AND ACCEPTANCE

The Undersigned hereby offers and agrees to furnish the material, service or construction in compliance with all terms, conditions, specifications, and amendments in the Solicitation and any written exceptions in the offer.

Arizona Transaction (Sales) Privilege Tax License No.:

07-260255G

Federal Employer Identification No.

86-0433249

Tax Rate: 9.3 %

CORE Construction, Inc.

Company Name

3036 East Greenway Road

Address

Phoenix, AZ 85032

City

State

Zip

For clarification of this offer, contact:

Name: Bill Cox

Phone: 602-494-0800

Fax: 602-494-9481

E-Mail: proposals@coreconstruction.com



Signature of Person Authorized to Sign Offer

Bill Cox

Printed Name

Executive Vice President

Title

### CERTIFICATION

By signature in the Offer section above, the offeror certifies:

1. The submission of the offer did not involve collusion or other anti-competitive practices.
2. The offeror shall not discriminate against any employee or applicant for employment in violation of State Executive Order 99-4, 2000-4 or A.R.S. §§ 41-1461 through 1465.
3. The offeror has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted offer. Failure to provide a valid signature affirming the stipulations required by this clause shall result in rejection of the offer. Signing the offer with a false statement shall void the offer, any resulting contract and may be subject to legal remedies provided by law.
4. The Offeror warrants that it and all proposed subcontractors will maintain compliance with the Federal Immigration and Nationality Act (FINA), A.R.S. §§ 41-4401 and A.R.S., §§ 23-214 and all other Federal immigration laws and regulations related to the immigration status of its employees which requires compliance with federal immigration laws by employers, contractors and subcontractors in accordance with the E-Verify Employee Eligibility Verification Program.
5. In accordance with A.R.S. §§ 35-392, the Offeror is in compliance and shall remain in compliance with the Export Administration Act.
6. In accordance with A.R.S. §§ 35-391, the Offeror does not have scrutinized business operations in Sudan.
7. In accordance with A.R.S. §§ 35-393, the Offeror does not have scrutinized business operations in Iran.
8. In accordance with A.R.S. §§ 15-512, the offeror shall comply with fingerprinting requirements unless otherwise exempted.
9. Boycott of Israel Per A.R.S. 35-393, the District is prohibited from purchasing from a company that is in violation of the

**Israel Boycott Divestments.**

**ACCEPTANCE OF OFFER**

**The offer is hereby accepted.**

**The Contractor is now bound to sell the materials or services listed by the attached contract and based upon the solicitation, including all terms, conditions, specifications, amendments, etc., and the Contractor's Offer as accepted by the School District/public entity.**

**This contract shall henceforth be referred to as Contract No. 17-003 .**

**The Contractor has been cautioned not to commence any billable work or to provide any material or service under this contract until Contractor receives purchase order, contract release document, or written notice to proceed.**

Awarded this \_\_\_\_\_ day of \_\_\_\_\_

20\_\_\_\_\_

**AUTHORIZED SIGNATURE**

**NON-COLLUSION**

State of Arizona

County of Maricopa

Bill Cox  
Name

Executive Vice President  
Title

CORE Construction, Inc.  
Company Name

As an authorized representative of the persons, corporation, or company who makes the accompanying Proposal, and having first been duly sworn, I hereby depose and state as follows:

The accompanying Proposal is genuine, and such Offer is neither a sham nor collusive, nor is such Offer made in the interest or on behalf of any person or corporation not named herein.

The Offeror has not directly or indirectly induced or solicited any other Offeror to put in a sham or collusive Qualification, or induced or solicited any other Offeror to refrain from submitting an Offer.

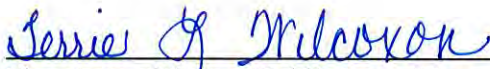
The Offeror has not in any manner sought by collusion or anti-competitive means or practices to secure for itself advantage over any other Offeror.

Signed: 

Title: Executive Vice President

Subscribed and sworn to before me

This 24th day of August, 2017

  
Signature of Notary Public in and for

the State of Arizona

County of Maricopa

My Commission Expires on 9-8-19



**MINORITY/WOMEN BUSINESS ENTERPRISE (MWBE) AND  
HISTORICALLY UNDERUTILIZED BUSINESSES (HUB)**

Bidding companies that have been certified by the State of Arizona as Historically Underutilized Business (HUB) or Minority/Women Business Enterprise (MWBE) entities are encouraged to indicate their HUB and MWBE status when responding to this Bid Invitation.

Vendor certifies that this firm is a MWBE (Required by some participating agencies)       Yes     No  
Vendor certifies that this firm is a HUB (Required by some participating agencies)       Yes     No

Please scan a copy of MWBE and/or HUB certification letter and the percentage of your business with MWBE and/or HUB suppliers, if applicable, in your bid response in the Response Attachments section.

-----  
**I, the authorized representative for the company named below, certify that the information concerning residency certification, and MWBE and HUB certifications have been reviewed by me and the information furnished is true to the best of my knowledge.**

Contractor's Name/Company Name: CORE Construction, Inc.

Address, City, State, and Zip Code: 3036 East Greenway Road - Phoenix, AZ 85032

Phone Number: 602-494-0800      Fax Number: 602-494-9481

Printed Name and Title of Authorized Representative: Bill Cox, Executive Vice President

Email Address: proposals@coreconstruction.com

Signature of Authorized Representative:       Date: August 24, 2017

**DEBARMENT CERTIFICATION**

Neither my company nor an owner or principal of my company has been debarred, suspended or otherwise made ineligible for participation in Federal Assistance programs under Executive Order 12549, "Debarment and Suspension," as described in the Federal Register and Rules and Regulations.

By signature below, I certify that the above is true, complete and accurate and that I am authorized by my company to make this certification.

CORE Construction, Inc.

\_\_\_\_\_  
CompanyName



\_\_\_\_\_  
Signature of Authorized Company Official

Bill Cox

\_\_\_\_\_  
Printed Name

August 24, 2017

\_\_\_\_\_  
Date

## EDGAR CERTIFICATIONS

The following certifications and provisions are required and apply when a District/Public Entity/SAVE Member expends federal funds for any contract resulting from this procurement process. Accordingly, the parties agree that the following terms and conditions apply to the Contract between the District, SAVE Member and awarded Vendor ("Vendor") in all situations where Vendor has been paid or will be paid with federal funds:

### (A) Contractor Violation or Breach of Contract Terms

*Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.*

Pursuant to Federal Rule (A) above, when the District/SAVE Member expends federal funds, the District reserves all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party.

Does Vendor agree? YES BC Initials of Authorized Representative of Vendor

### (B). Termination for Cause or Convenience

*Termination for cause and for convenience by the grantee or subgrantee including the manner by which it will be effected and the basis for settlement. (All contracts in excess of \$10,000)*

Pursuant to Federal Rule (B) above, when the District/SAVE Member expends federal funds, the District/SAVE Member reserves the right to immediately terminate any agreement in excess of \$10,000 resulting from this procurement process in the event of a breach or default of the agreement by Vendor in the event Vendor fails to: (1) meet schedules, deadlines, and/or delivery dates within the time specified in the procurement solicitation, contract, and/or a purchase order; (2) make any payments owed; or (3) otherwise perform in accordance with the contract and/or the procurement solicitation. The District/SAVE Member also reserves the right to terminate the contract immediately, with written notice to vendor, for convenience, if the District/SAVE Member believes, in its sole discretion that it is in the best interest of the District/SAVE Member to do so. Vendor will be compensated for work performed and accepted and goods accepted by the District/SAVE Member as of the termination date if the contract is terminated for convenience of the District/SAVE Member. Any award under this procurement process is not exclusive and the District/SAVE Member reserves the right to purchase goods and services from other vendors when it is in the District/SAVE Member best interest.

Does Vendor agree? YES BC Initials of Authorized Representative of Vendor

### (C). Equal Employment Opportunity

*Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."*

Pursuant to Federal Rule (C) above, when the District/SAVE Member expends federal funds on any federally assisted construction contract, the equal opportunity clause is incorporated by reference herein.

Does Vendor agree to abide by the above? YES BC Initials of Authorized Representative of Vendor

### (D). Davis-Bacon Act

*When required by Federal program legislation, contractor agrees that, for all prime construction contracts in excess of \$2,000, contractor shall comply with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. Current prevailing wage determination issued by the Department of Labor are available at [www.wdol.gov](http://www.wdol.gov). The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. Contractor further agrees that it shall also comply with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the*

## EDGAR CERTIFICATIONS

construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The District/SAVE Member must report all suspected or reported violations to the Federal awarding agency.

Pursuant to Federal Rule (D) above, when the District/SAVE Member expends federal funds during the term of an award for all contracts and subgrants for construction or repair, Vendor will be in compliance with all applicable Davis-Bacon Act provisions.

Does Vendor agree? YES BC Initials of Authorized Representative of Vendor

### (E). Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708)

Where applicable, all contracts awarded in excess of \$100,000 that involve the employment of mechanics or laborers, Contractor agrees to comply with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor is required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

Pursuant to Federal Rule (E) above, when the District/SAVE Member expends federal funds, Vendor certifies that Vendor will be in compliance with all applicable provisions of the Contract Work Hours and Safety Standards Act during the term of an award for all contracts by the District/SAVE Member resulting from this procurement process.

Does Vendor agree? YES BC Initials of Authorized Representative of Vendor

### (F). Rights to Inventions Made Under a Contract or Agreement

If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

Pursuant to Federal Rule (F) above, when federal funds are expended by the District/SAVE Member, Vendor certifies that during the term of an award for all contracts by the District/SAVE Member resulting from this procurement process, Vendor agrees to comply with all applicable requirements as referenced in Federal Rule (6) above.

Does Vendor agree? YES BC Initials of Authorized Representative of Vendor

### (G) Clean Air Act and Federal Water Pollution Act

Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

Pursuant to Federal Rule (G) above, when federal funds are expended by the District/SAVE Member, Vendor certifies that during the term of an award for all contracts by the District/SAVE Member resulting from this procurement process, Vendor agrees to comply with all applicable requirements as referenced in Federal Rule (G) above.

Does Vendor agree? YES BC Initials of Authorized Representative of Vendor

### (H) Debarment and Suspension

Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the

**EDGAR CERTIFICATIONS**

*names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.*

Pursuant to Federal Rule (H) above, when federal funds are expended by the District/SAVE Member, Vendor certifies that during the term of an award for all contracts by the District/SAVE Member resulting from this procurement process, Vendor certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

Does Vendor agree? YES BC Initials of Authorized Representative of Vendor

**(I) Byrd Anti-Lobbying Amendment**

*Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.*

Pursuant to Federal Rule (I) above, when federal funds are expended by the District/SAVE Member, Vendor certifies that during the term and after the awarded term of an award for all contracts by the District/SAVE Member resulting from this procurement process, the vendor certifies that it is in compliance with all applicable provisions of the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352). The undersigned further certifies that:

- (1) No Federal appropriated funds have been paid or will be paid for on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

Does Vendor agree? YES BC Initials of Authorized Representative of Vendor

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**RECORD RETENTION REQUIREMENTS FOR CONTRACTS INVOLVING FEDERAL FUNDS**

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When federal funds are expended by the District/SAVE Member for any contract resulting from this procurement process, Vendor certifies that it will comply with the record retention requirements detailed in 2 CFR § 200.333. Vendor further certifies that it will retain all records as required by 2 CFR § 200.333 for a period of three years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

Does Vendor agree? YES BC Initials of Authorized Representative of Vendor

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**CERTIFICATION OF COMPLIANCE WITH THE ENERGY POLICY AND CONSERVATION ACT**

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When the District/SAVE Member expends federal funds for any contract resulting from this procurement process, Vendor certifies that it will comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (42 U.S.C. 6321 et seq.; 49 C.F.R. Part 18).

Does Vendor agree? YES BC Initials of Authorized Representative of Vendor

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**CERTIFICATION OF EQUAL EMPLOYMENT STATEMENT**

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**EDGAR CERTIFICATIONS**

It is the policy of the District/SAVE Member not to discriminate on the basis of race, color, national origin, gender, limited English proficiency or handicapping conditions in its programs. Vendor agrees not to discriminate against any employee or applicant for employment to be employed in the performance of this Contract, with respect to hire, tenure, terms, conditions and privileges of employment, or a matter directly or indirectly related to employment, because of age (except where based on a bona fide occupational qualification), sex (except where based on a bona fide occupational qualification) or race, color, religion, national origin, or ancestry. Vendor further agrees that every subcontract entered into for the performance of this Contract shall contain a provision requiring non-discrimination in employment herein specified, binding upon each subcontractor. Breach of this covenant may be regarded as a material breach of the Contract.

Does Vendor agree? YES BC Initials of Authorized Representative of Vendor

**CERTIFICATION OF COMPLIANCE WITH BUY AMERICA PROVISIONS**

the District/SAVE Member has a preference for domestic end products for supplies acquired for use in the United States when spending federal funds (purchases that are made with non-federal funds or grants are excluded from the Buy America Act). Vendor certifies that it is in compliance with all applicable provisions of the Buy America Act.

Does Vendor agree? YES BC Initials of Authorized Representative of Vendor

**CERTIFICATION OF ACCESS TO RECORDS – 2 C.F.R. § 200.336**

Vendor agrees that the District's Inspector General or any of their duly authorized representatives shall have access to any books, documents, papers and records of Vendor that are directly pertinent to Vendor's discharge of its obligations under the Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Vendor's personnel for the purpose of interview and discussion relating to such documents.

Does Vendor agree? YES BC Initials of Authorized Representative of Vendor

**CERTIFICATION OF APPLICABILITY TO SUBCONTRACTRS**

Vendor agrees that all contracts it awards pursuant to the Contract shall be bound by the foregoing terms and conditions.

Does Vendor agree? YES BC Initials of Authorized Representative of Vendor

**VENDOR AGREES TO COMPLY WITH ALL APPLICABLE FEDERAL, STATE, AND LOCAL LAWS, RULES, REGULATIONS, AND ORDINANCES. IT IS FURTHER ACKNOWLEDGED THAT VENDOR CERTIFIES COMPLIANCE WITH ALL PROVISIONS, LAWS, ACTS, REGULATIONS, ETC. AS SPECIFICALLY NOTED ABOVE.**


Vendor's Name: CORE Construction, Inc.

Address, City, State, and Zip Code: 3036 East Greenway Road - Phoenix, AZ 85032

Phone Number: 602-494-0800 Fax Number: 602-494-9481

Printed Name and Title of Authorized Representative: Bill Cox, Executive Vice President

Email Address: proposals@coreconstruction.com

Signature of Authorized Representative: 

Date: August 24, 2017

Offerer shall list below a minimum of three (3) references for jobs that are similar in scope and size to this requirement.

1. Firm: Buckeye Union High School District  
Street Address: 1000 East Narramore Road  
City: Buckeye State: AZ Zip: 85032  
Contact Name: Mr. Eric Godfrey, Superintendent Phone: 623-386-9701  
Date of Contract Initiation: January 2014  
Description of Services Provided: Job Order Contracting, Professional and Construction Manager at Risk Services

2. Firm: Paradise Valley Unified School District  
Street Address: 15002 North 32nd Street  
City: Phoenix State: AZ Zip: 85032  
Contact Name: Dr. Jim Lee, Superintendent Phone: 602-449-2000  
Date of Contract Initiation: January 2013  
Description of Services Provided: Job Order Contracting, Professional and Construction Manager at Risk Services

3. Firm: Saddle Mountain Unified School District  
Street Address: 38201 West Indian School Road  
City: Tonopah State: AZ Zip: 85354  
Contact Name: Dr. Mark Joaanstad, Former Superintendent Phone: 602-252-0361  
Date of Contract Initiation: January 2013  
Description of Services Provided: Job Order Contracting, Professional and Construction Manager at Risk Services

D. **PROCESSING INFORMATION: Provide company contact information for the following:**

**Sales Reports / Accounts Payable Contact Person:**

Name: Emerson Ward  
Title: Director of Job Order Contracting  
Company: CORE Construction, Inc.  
Address: 3036 East Greenway Road  
City: Phoenix State: AZ Zip: 85032  
Phone: 602-494-0800 Email: proposals@coreconstruction.com

E. **Purchase Orders Contact Person:**

Name: Jessica Bateman  
Title: Director of Marketing  
Company: CORE Construction, Inc.  
Address: 3036 East Greenway Road  
City: Phoenix State: AZ Zip: 85032  
Phone: 602-494-0800 Email: proposals@coreconstruction.com

F. **Sales and Marketing Contact Person:**

Name: Jessica Bateman  
Title: Director of Marketing  
Company: CORE Construction, Inc.  
Address: 3036 East Greenway Road  
City: Phoenix State: AZ Zip: 85032  
Phone: 602-494-0800 Email: proposals@coreconstruction.com



## Request for Taxpayer Identification Number and Certification

**Give Form to the  
 requester. Do not  
 send to the IRS.**

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>CORE Construction, Inc.</b>	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification; check only <b>one</b> of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input checked="" type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <b>Note.</b> For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶ _____	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>	
	5 Address (number, street, and apt. or suite no.) <b>3036 East Greenway Road</b>	Requester's name and address (optional) <b>Buckeye Elementary School District</b>
	6 City, state, and ZIP code <b>Phoenix, AZ 85032</b>	
	7 List account number(s) here (optional)	

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

<b>Social security number</b>									
[ ] [ ] [ ] [ ]	- [ ] [ ] - [ ] [ ] [ ] [ ]								
<b>or</b>									
<b>Employer identification number</b>									
8	6	-	0	4	3	3	2	4	9

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶ <b>August 24, 2017</b>
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**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at [www.irs.gov/fw9](http://www.irs.gov/fw9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.*

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

# TAB SEVEN

## Miscellaneous





# T A B 7

## Miscellaneous



7.1 Provide any additional information that would add value to the program offered that has not been identified above.

Below are a few reasons why CORE is uniquely qualified to exceed Buckeye Elementary School District's expectations:

- **Dedicated JOC Team** - CORE's JOC Division is 100% dedicated to being experts in the field and providing exceptional Job Order Contracting Services. Our JOC Division works around the clock to serve our clients by providing quick response times, qualified subcontractors, accurate estimates, trained professionals and quality construction, all of which are essential to successful JOC Operations. These professional services have led to CORE completing all awarded JOC projects within their defined critical path schedule.
- **JOC Experience** - CORE has delivered more than \$100 million worth of Job Order Contracting services, totaling over 700 job orders, to Owners in Arizona's public sector. These job orders involved vertical and horizontal construction, and ranged in size and complexity from emergency repair and preventative maintenance to new build. The majority of task orders were completed by repeat clients, serving as a testament to our quality of work and commitment to client satisfaction.
- **Client Services** - We are dedicated to earning the trust of our clients through adherence to teamwork, our CORE values, and the mind-set that, "The Client Decides." We truly believe that a project's success is measured by customer satisfaction. CORE maintains open communication with all of our clients and make ourselves available 24/7. In addition, our JOC department has access to more than 65 Superintendents to ensure our team is prepared to respond immediately to job orders.

### JUST THE FACTS.....

Number of JOC Projects Completed to Date

707

Smallest JOC Project Completed

\$487

Largest JOC Project Completed

\$3,313,712

Amount of Total Revenue Served through CORE's JOC Program

\$132M+

Average JOC Project Size

\$328,800



Job Order Contracting Services  
August 24, 2017 | 2:00PM

RFQ # 17-003

